REGION 1 OFFICER TRAINING MEETING – MARCH 3, 2018

Session 2
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<th>Topic</th>
<th>Speaker</th>
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<td>9:00</td>
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<td>Introduction</td>
<td>Ed Palacio</td>
<td>Secton Chairs, Area Chairs, Student/WIE/YP Coordinators</td>
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<td>9:50</td>
<td>Student Activities</td>
<td>Dr. Charles Rubenstein</td>
<td>All</td>
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<td>10:20</td>
<td>WIE</td>
<td>Denise Griffin</td>
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<td>Young Professionals</td>
<td>Dr. Lorenzo Lo Monte</td>
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<td>12:20</td>
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<td>12:30</td>
<td>Closing Remarks</td>
<td>Ed Palacio</td>
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</table>
Introductory Remarks

Ed Palacio – Region 1 Chair - Elect
Region 1
Student Activities

Organizing, structuring, running and reporting your Section’s student activities

Charles Rubenstein, Region 1 Student Activities Coordinator
<c.rubenstein@ieee.org>
Students: our future and our legacy

• First, and foremost you need a **Section Student Activities Coordinator**!
• Second, understand your Section Student Branch OU’s needs and wants!
• Third, understand what your Section can undertake, staff, and deliver
  • Volunteer presentations
  • Financial assistance: S-PACs, grants, awards, etc.
• There is a vast array of Activities/Programs your Section can undertake for and by student members in the local university Student Branches, Student Branch Chapters and IEEE- HKN Chapters
  • Technical programs during club hours
  • Job Fairs and Career Nights
  • Joint with the Section, Chapters or Affinity Groups
  • Tailored and suited for your Section
• The most successful Sections plan a repertoire of all of the above
• If uncertain, seek help from above – your Region Student Activities Coordinator and Regional Student Representative are there to help!
2018 Region 1
Student Activities Committee

Charles Rubenstein, Chair (RSAC)  <c.rubenstein@ieee.org>
Kayla Ho, Regional Student Representative (RSR)  <kayla.ho.us@ieee.org>

• Bruce Hecht, S-PAC Coordinator <bruce.hecht@ieee.org>
• Area SAC Coordinators
  • Area Chairs or their representative
• Section SAC Coordinators
  • Section Chairs or their representative
• Student Branch Chairs & Student Branch Counselors
• Student Branch Chapter Chairs & SB Chapter Advisors
• IEEE-HKN Student Chapter Chairs

Ex-Officio Members:  GOLD, WIE, PACE, MD, HTC Rep, Pre-university
MGA SAC: Vision and Mission

IEEE SAC Vision

• To deliver a common, high-quality IEEE Student member experience globally, for lifelong, professional success through IEEE membership.

IEEE SAC Mission

• SAC will be recognized as the global platform to inspire, enable, develop & support student as the future leaders of our profession.

IEEE SAC Website

https://www.ieee.org/membership_services/membership/students/index.html
Region 1 SAC: Vision and Mission

IEEE Region 1 SAC Vision

• To support the academic, professional and leadership activities for IEEE Student Members in the Northeastern US.

IEEE Region 1 SAC Mission

• To encourage the professional development of IEEE Student Members and provide a leadership experience through IEEE membership, leadership and student activities.
IEEE in Facts & Numbers (2015 Data)

- More than 421,000 members in over 180 countries, (54% outside the US)
- **71,580 IEEE Student Members**
- **42,870 Graduate Student Members**
  - 12,982 Society Affiliates
  - 335 IEEE Sections; 56 subsections and 2,274 IEEE Section Chapters
  - 454 Affinity Groups (AICN, WIE, YP)
- **2,845 Student Branches in 80 countries**
- **1,344 Student Branch Chapters**
- **438 Student Branch Affinity Groups**
  - 39 societies and 7 technical councils
  - > 2 million documents in the IEEE Xplore Database: 130 transactions, journals and magazines
  - Sponsors/co-sponsors over 1800 conferences each year
  - IEEE Standards Association: 7,000 individuals in 100 countries and over 200 corporate members in 22 countries
IEEE Worldwide Membership

TOTAL / VOTING MEMBERSHIP* = 417,429

R7 - 16,211 or 3.9%
R8 - 76,168 or 18.2%
R9 - 8,391 or 4.4%
R10 - 125,707 or 30.1%

Reflecting the global nature of IEEE, R10 and R8 are now the two largest IEEE Regions

R1 to R6 (IEEE-USA) 180,952 or 43.3%

* 2017 Member Data
2018 SAC Goals for MGA

1. SAC focus: three year plan to strengthen interaction and connection amongst and between Student Branches and parent Sections

2. Leverage probations/dissolutions to scrub branch rosters and revitalize units

3. Student Digital Presence, Website & Branding
   • 2017 Student Membership: 120,095 (+2.4% YoY)
   • Student Awards (July Announcements)
   • Watch for the impact of the General Data Protection Regulation (GDPR) on IEEE SAC, etc.
2018 R1 SAC Goals: Section/SB

1. SAC focus: three year plan to strengthen interaction and connection amongst and between Student Branches and parent Sections

2. We need to update our Student Branch records – been trying to for last TWO years – not very successful ...

MGA Solution: Link SB funding to the Section so the Branches need to be in touch with the Section Student Activities Coordinator!

Next slides
* Student Branch Update
* IEEE-HKN Student chapters Update
* Student Branch Reporting
Region 1 Student Branch Statistics

- 96 Student Branches in Region 1
  at least one Student Branch in each of our 22 Sections

38!!! Student Branches in Trouble Feb 2018

at least one in each of 14 of our sections:
  • "Zero" Student Members on Record: 10
  • >0 but 5 or fewer Student Members on Record: 18
  • >5 but 10 or fewer Student Members on Record: 10

- 42 IEEE-HKN Student Chapters in Region 1
  at least one HKN Chapter in 20 of our 22 Sections

33 Active IEEE-HKN Student Chapters

9!!! Inactive IEEE-HKN Student Chapters

Spreadsheets Available – will be posted shortly
Leadership Reporting: NOW!!!

https://officers.vtools.ieee.org/

Unit: Univ of Alaska-Fairbanks (STB00061)

MANAGE OFFICERS

Instructions

Please make changes for the officer positions for the selected organizational unit below.
(show more)

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<td>Daniel Creasy</td>
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<td>Counselor</td>
<td>Dejan Raskovic</td>
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Student Branch reporting: by November 1

Please use your web account to sign in.

Note: Please ensure that you use your IEEE member web account to log in. If you do not recall your web account information, or aren't sure you have one, you may go to: http://www.ieee.org/web/accounts to recover your password or establish a new account.

https://sbr.vtools.ieee.org/
2018 R1 SAC Goals: Website

IEEE Region 1 SAC Websites

http://ewh.ieee.org/reg/1/sac/
http://sites.ieee.org/r1-sac/

Both in dire need of revision, updating and coordination...
## Potential 2018-2019 R1 SAC Strategic Objectives

### Leadership and Membership
- Develop an image and positioning of the RSAC Team.
- Generate sustainable growth in membership and implement an incentive program to revitalize the student branches, chapters, IEEE-HKN and AG in the region (Road Show Program?).
- Develop financial autonomy, and monitoring the delivery of rebates via Sections.

### Professional Development
- Promote participation and organization of activities for professional development in the Student Branches.
- Train new IEEE Student and Faculty volunteers.
- Promote the identification of Regional Student Conference (StuCon) venues out 2-3 years.

### Awards and Competition
- Encourage the participation in MGA awards and competition by the student members.
- Monitor and encourage the sending of Student Branches reports and updates to officers before the dates fixed by the IEEE.
- Encourage links with other Committees Activities in the Region.
Region 1 Student Activities

- **IEEEExtreme** – 20 October 2018

- **S-PACs** — if interested in having one, contact
  
  Bruce Hecht – SPAC Coordinator – <bruce.hecht@analog.com>

- **STEP** (Graduation Reception) – if interested in having one, contact
  
  Lorenzo LoMonte – YP Coordinator LoMonte@telephonics.com

- **MTT Conference**
  
  • Details – Contact Soon Wan <GWan@vicr.com>
2018 R1 Student Conference - StuCon
Friday-Saturday, March 23-24, 2018 @ NYIT, Old Westbury

• Students from Region 1 are encouraged to participate and compete in*:
  • MicroMouse Competition
  • Undergraduate Student Paper Contest
  • Ethics Competition
  • T-shirt Competition
• Friday Evening Hackathon*!
• Saturday Workshops*:
  • MicroMouse Design
  • Drones

• Please find registration and details for competitions, rules and prizes at:
  https://meetings.vtools.ieee.org/m/49075

*Note: Some events are limited to # of entrees per school

Proposals for StuCon 2019 and beyond – always welcome!
MGA Student Branch Awards & Recognition

Awards all due February 1, 2019

- IEEE Student Enterprise Award
- Larry K. Wilson Regional Student Activities Award
- IEEE Regional Exemplary Student Branch Award
- IEEE Outstanding Branch Counselor and Branch Chapter Advisor Award
- The Darrel Chong Student Activity Award
Larry K. Wilson Award

- The student most responsible for a worthy accomplishment may be nominated by a Branch Counselor, Section Chair, Section SAC, or other IEEE volunteers.

- This Award consists of a customized award plaque, a digital certificate, and three years of complimentary membership in IEEE.

IEEE Regional Exemplary Student Branch Award

- Awards will be presented to those Student Branches that are found to be operated in a manner consistent with the goals of IEEE.

- Prize: A customized certificate attesting to the exemplary operation of the Student Branch.
IEEE Outstanding Branch Counselor and Branch Chapter Advisor Award

- Winners will be those individuals who, through their work as Counselors and Advisors, exemplify the Institute's commitment to the educational, personal, professional, and technical development of students in IEEE related fields of interest.

- Prize: Each winner will receive a US$150 cash award and a personalized certificate. The Student Branch that submits the nomination will receive a US$150 cash award.

Darrel Chong Student Activity Award

- The goal is to improve the quality of activities, and to foster knowledge sharing among students.

- Prize: The student branch will be presented with a digital certificate. Platinum winners will receive a plaque. A hard copy of the certificate will be provided upon request.
MGA & IEEE Student Activities

• IEEE Mobile Applications Development Contest
  http://IEEEMADC.org (April)

• IEEExtreme Programming Contest
  (20 October 2018)

• IEEE Day
  http://www.ieeeday.org/ (October)

• IEEE-USA Congressional Visits Day
  https://ieeeeusa.org/advocacy/cvd/ (8-9 May 2018)

• IEEE-USA Future Leaders Forum
### IEEEMADC.org (April)

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<td>providing useful information to users (depending on the content)</td>
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<tr>
<td>Availability:</td>
<td>5-20</td>
<td>30%</td>
<td>the potential number/group of users;</td>
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IEEE Day Celebrations

- http://www.ieeeday.org/
- October 2018
- Photo Contest
- Print IEEE Day T-Shirt
IEEE-USA Activities

- For Graduate Students and Young Professionals

**IEEE-USA 2018 CVD**

*(Congressional Visits Day)*

8-9 May 2018

Washington, D.C.

Register [https://ieeeusa.org/advocacy/cvd/](https://ieeeusa.org/advocacy/cvd/)

**2018 Future Leaders Forum**

26-28 July 2018  

Austin, TX
Students spend a summer in Washington, DC learning how government officials make decisions on complex technological issues and how engineers can contribute to legislative and regulatory policy decisions.

Students meet with leaders in Congress and the Administration, prominent nongovernmental organizations, and industry.

Student prepare a paper on a current engineering related public policy issue.

Stipend, local travel allowance and all housing costs covered.
Foster familiarity with the IEEE Code of Ethics and concepts

Promote a model for discussing and analyzing ethical questions

Learn about ethics in a “fun” context

Provide experience in applying ethical concepts to hypothetical professional situations

Supplement Regional/Sectional ethics programs
Student Branch & OU Programs

• Planning Meetings

• Technical & Professional Meetings
  • Check with local Section Chapters for participation in Section Technical Programs, Seminars and Workshops
  • Student Professional Awareness Conference/Experience
  • PACE Programs and Meetings
  • Career/Government Activities

• Regional Activities & Meetings
  • Region 1 Student Conference (23-25 March, NYIT – Old Westbury)
  • IEEE-USA Future Leaders Forum (26-28 July, Austin TX)
  • World Maker Faire (22-23 September, Hall of Science Queens, NY)
  • First Robotics, and other STEM Programs
Student Program Program Essential?

Make it **Fun** for your Officers

Make it **fUn** for your Volunteers

Make it **FUN** for your Members

Retention and new members are sure to follow
Student Branch Activities

- Student Professional Awareness (S-PACs)
- Pre-College Activities
- Awards & Recognition
- IEEE-HKN Inductions
- Employment and Career Activities
- Engineer’s Week Activities
- Government and ‘Grassroots’ Activities
- Professional Development Seminars (PDS)
- Technical Policy Support and Awareness
Student Professional Awareness Conferences (S-PAC)

Since 1979 –

Bringing students and GOLD members, together with local, national and international speakers for soft skill presentations in eight topic areas

➢ Co-Result: Student Membership Drive – Free/reduced admission for members!

For more information:

http://ieeusa.org/volunteers/committees/spax/
S-PAC is …

More fun than going to Octoberfest!

S-PACs are student organized and managed so you can learn about:

- **Conference planning and budgets**
- **How to contact speakers and industry**
- **Making presentations**
- **Finding funding resources**

- **Coordination: two or three S-PACs in a local area using the same speakers!**
Student Professional Awareness Conference (S-PAC) Topics

- Career Development
- Professional Integrity
- Personal Skills
- Engineers & Public Policy
- Leadership in Professional Organizations
- The Practice of Innovation
- The Art of Communication
- Humanitarian Grand Challenges

(See backup slides...)

Eight Topic Areas!
Questions?

It is an honor and pleasure to serve for a second two-year term as Region 1 Student Activities Coordinator

c.rubenstein@ieee.org
S-PAC Topics in Career Development

Technologists are uniquely positioned to embark on careers that are not only technical but also in various areas including business management, finance, economics, health, law, non-profit sector, consulting, journalism, public relations, entrepreneurship, government, and entertainment.

- Make the most of your career choices, career fairs and internships, and in informational and formal interviews
- Craft and customize your resume, curriculum vita, and cover letter for different career pathways
- Be better informed for your job search and negotiations
- Establish/maintain professional connections and mentors
- Prepare for professional registration, certifications, as well as advanced degrees
S-PAC Topics in **Professional Integrity**

Ethics and engineering are fundamentally intertwined. Decisions made by engineers can have a profound impact on society.

- Practice ethics in a work environment that is constantly influenced by realities of globalization, financial motivation, and information overload
- Generate or customize a framework or set of principles for ethical conduct across differing conflicts and scenarios
- Balance professional integrity against corporate loyalty and other personal interests
Personal skills are as crucial as technical skills for a successful career in engineering.

- Develop skills that are necessary to effectively run a meeting and manage a committee.
- Apply the best practices for time management and priority setting of tasks.
- Better manage your online persona and learn how it can assist or affect your career.
- Plan your finances and investments.
S-PAC Topics in

**Engineers & Public Policy**

Decision-makers are frequently looking to engineers for advice to improve public policies.

- How a legislation is drafted, introduced, and debated in Congress
- The major policy issues and contentions of current interest, and why you should care
- The role engineers play in informing and shaping public policy and how to get involved
Staying involved in a professional society adds value to your career. However, becoming a leader improves your professional net worth and profile.

- A professional society—such as IEEE—can help you in your professional and personal growth

- Staying involved with a professional organization is a value to you and your profession?
Innovation is a complex theoretical concept but can be learned by practice like any other art or science.

- Capitalize on your professional training and creativity to become an innovator
- Learn from the success and failure of others
- Incorporate elements and practices of other cultures and professions (such as arts, humanities, media, and sociology)
In a world of short attention spans, it is crucial to create and communicate a message that sticks.

- Master the art of storytelling
- Deliver better presentations
- Improve written communication
- Leverage social, traditional, and other media effectively
- Use these skills to help improve the public understanding of engineering and its impact
S-PAC Topics in Humanitarian Grand Challenges

Engineers play a major role in advancing technology for the benefit of humanity.

- Play a role in reducing poverty and hunger, improving infrastructure, and addressing environmental and economic challenges
- Become a global citizen and an ambassador for the engineering profession
Women in Engineering

Region 1 Coordinator – Denise Griffin
About IEEE Women in Engineering (WIE)

IEEE Women in Engineering (WIE) is one of the largest international professional organizations dedicated to promoting women engineers and scientists, and inspiring girls around the world to follow their academic interests in a career in engineering and science.

The mission of IEEE WIE is to facilitate the recruitment and retention of women in technical disciplines globally.
How far “WIE” have come....

- 24,000 members in 100+ countries
- 15,000+ student members
- 800+ Affinity Groups and Student Branch Affinity Groups
- 10 summits on 6 continents
- 4 WIE Awards
- Award winning WIE Magazine

What’s going on in the Region?....
Region 1

Affinity Groups and Student Branch Affinity Groups*

Boston
*Columbia University*
Connecticut
Franklin W. Olin College of Engineering*
Long Island
Maine
Mid-Hudson
New Jersey Coast

North Jersey
New Hampshire (joint with YP)
New York
New York City College of Tech*
Princeton/Central Jersey
Schenectady
Springfield
Worcester County
Worcester Polytechnic Institute*

There are 26 professional IEEE sections in the Northeast Region, half of which have a WIE affinity group
Most Active Sections

• Boston
• New Jersey Coast
• Schenectady

Highlighted Events

• Boston: E-Net Cruise, Corporate Sponsored Meetings, Holiday Lunch
• New Jersey Coast: Tech Talks, Social Event (Anniversary)
• Schenectady: Professional Development Talks, Talk with Mayor of Albany
Goals for 2018

• More Affinity Groups
  • Especially Student Branches (students are the future of IEEE)

• Each section participation in one Region WIE Roundtable event
  • New in 2018 focused on Best Practices/Greatest Challenges

• Increased section representation in the R1/R2 WIE Forum East

• Two professional development or K-12 Outreach events per year

• Increased submissions from sections to newsletters
  • Should be easy if you have 2+events per year! 😊
Resources Available to You

- Vtools
  - Registration for Meeting and Gather Attendee Info!
- Web Hosting and Social Media
- WIE Roundtables in 2018
- Teleconferences
- Society Liasons
- SAMIEEE for statistics
- WIE Website: [www.wie.org](http://www.wie.org)
WIE is not just “for” women

• Both genders support the goal of ensuring that 100%, not 50% of the population is engaging in STEM

• Consider having high profile men supporters “champions” at events who can further the mission
What Would YOU Like to See?

• WIE welcomes fresh ideas and new leadership

• Think outside the box about ways in which WIE can have an impact and run with it

Remember: Focus on diversity can increase overall IEEE ACTIVE and SUSTAINED membership
Questions?
10 minute Break
Young Professionals Training

Lorenzo Lo Monte

IEEE Young Professionals Region 1 Coordinator
IEEE Region 1 YP Coordinator

- Lorenzo Lo Monte
- [Lorenzo.lomonte.us@ieee.org](mailto:Lorenzo.lomonte.us@ieee.org)
- Chief Scientist, Telephonics
- IEEE AESS BoG
- Distinguished Lecturer, AESS
- YP Representative, AESS
- YP Coordinator, Region 1
- Sensor Council Representative, AESS
- Topical Editor, Sensors Journal
- Secretary, Long Island Section
Young Professionals Board

Itafal Stiz
Chair

Mario Milicevic
Past Chair

Ramesh Nair
Vice-Chair:
Funding Opportunities

Lisa Delventhal
IEEE Staff Program Manager

Flavia Dinca
Vice-Chair:
Communications

Dinko Jukovljic
Vice-Chair:
Marketing and Design

Shashank Gaur
Vice-Chair:
Internal Partnerships

Kristen Mahan
Program Specialist
IEEE Young Professionals
Who is a Young Professional

• All IEEE members who have graduated from their first degree within the past 15 years
  • Older members can also opt-in
  • As such, YP can be Graduate Student Members, regular Members, Senior Members, or even Fellows!

• YP is NOT a membership grade.

• YP is an affinity Group and it’s free of charge

• YP are 25% of the entire IEEE membership
What Young Professionals Need

YP are interested in

• Elevating their professional image
• Expanding their global network
• Connecting with peers locally
• Giving back to the community
What IEEE Can do for YP

IEEE is committed to helping YP by:

• evaluate their career goals
• polish their professional image
• create the building blocks of a lifelong and diverse professional network

The YP Chair job is to support your members and to help them grow
The Sad Reality...

- Students aren’t converting to higher grade membership
- 20% of millennials cancel their membership or let it lapse in the past year
- 25% of millennials refer to professional organizations as “Old School”

While the number of Graduate Student members declined 8% in the last 2 years, Higher Grade Young Professionals declined by 13%
What U.S. YP Think

45%

% non-renewing members able to afford the price of IEEE membership, but did not perceive enough value
(n=1,876)

43%

% non-renewing members found enough value in the IEEE membership, but could not afford the price
(n=1,876)

Research indicates that half of the non-renewing YPs don’t see value in IEEE’s offerings while the other half thinks the price is not justified.
Why IEEE? IEEE Changed The World! Let People Know That!
Marvels of IEEE: Be Proud!

• 30% of all global technology communication is published through IEEE

• IEEE members make everything you see on the CES floor possible

• It’s not just engineering; it is technology as a whole
How IEEE is Perceived

• Region 1 needs to convince YP that IEEE is a club, with prestige and honor!

Transactional relationship (focused on technical content)

Membership is a matter of prestige and honor
YP Geographical Structure

- YP can only have Affinity Groups (AG).

- YP don’t have Chapters or Student Branches

- There can be only one YP AG per Section
<table>
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<tr>
<td>Berkshire</td>
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<tr>
<td>Binghamton</td>
<td>Shahrokh Akhlaghi <a href="mailto:sakhlag1@binghamton.edu">sakhlag1@binghamton.edu</a></td>
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<tr>
<td>Boston</td>
<td>Eric Walk <a href="mailto:eric.walk@ieee.org">eric.walk@ieee.org</a></td>
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<tr>
<td>Buffalo</td>
<td>Mike Chirico <a href="mailto:mchirico@nussclarke.com">mchirico@nussclarke.com</a></td>
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<tr>
<td>Connecticut</td>
<td>Saumya Sharma <a href="mailto:saumya.sharma@us.abb.com">saumya.sharma@us.abb.com</a></td>
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<td>Long Island</td>
<td>Neil Ramos <a href="mailto:Neil.p.ramos@ieee.org">Neil.p.ramos@ieee.org</a></td>
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</tbody>
</table>
No Chair? We Can Form One!

• Needs a petition to be submitted to the MGA Director and approved by Section ExCom
  • Procedure described on Section 9.9 of MGA manual
• I will help you in forming one
YP Chair Bare-Minimum Tasks

• At least **TWO** Activities per year
  • If not, the AG becomes suspended (i.e., no money!)
  • If AG is suspended for 3 years, it gets dissolved!!

• Attend your Section ExCom meetings
  • Also Section Social Events
  • You may get ideas and grow your network
YP Chair and Region 1

• Quarterly TeleCon (Webex)
  • Nights or weekend
  • Use Doodle for scheduling

Doodle

• You can reach me via email at any time!
  • Lorenzo.lomonte.us@ieee.org
  • Also Babak Beheshti and Ed Palacio

• My job is to serve you!
Email Alias

• To be professional, it’s better to separate your personal activities from your IEEE role
• IEEE offers free email account with ieee.org domain, managed by Google
• IEEE gives you
  • Gmail Account
  • Calendars, Contacts
  • Google Drive
  • Alias and Forwarding

https://www.ieee.org/membership_services/membership/products/googleapps.html
Some Tricks for your 1st Event

• Hosting events near your members

• Many neighborhoods many be difficult to get to in peak-traffic hours, so consider asking for help from an additional YP member to alleviate logistical demands of planning events in parts of the Section that you do not live in.
  • Make these additional members vice chairs, co-chair, secretaries, or similar..

• Make your first event an “easy one“, so that you can learn L31 reporting and how to use vTools properly (and without stress)
Some Tricks for your 1st Event

• Advertise your Kick-Off Event through vTools.
• Plan to send at least two event-related emails through your Section list server
• For IEEE marketing and logo standards, see Design System: http://yp.ieee.org/volunteers/manuals/.

A note on vTools

- vTools is a set of tools built and managed by IEEE Volunteers
  - Check tutorials online
- You should focus on
  - vTool Events
  - vTools eNotice
- SAMIEEE is a query tool that provides access to member data
  - You may need it for personalized emails
  - Very complicated: ask for help!
Lack of ideas??

• Look at the Event Exchange Programs
• Contact neighbor YP Chairs
• Look at YP Facebook
• Look at vTools YP Events
Your 1\textsuperscript{st} Event!

• Host Kick-Off Event – aim to make a personal connection with every member who attends and take photos.

• Give a brief introduction to YP and your Section
  • Find material on yp.ieee.org

• You should introduce yourself to the group and privately thank everyone for attending at the event.
Event Kit and Material

• YP Website has an online order form to request YP-specific Gadgets

• Also IEEE MGA has an online form with general IEEE material
  • [https://www.ieee.org/about/volunteers/membership_development/index_membership_development.html](https://www.ieee.org/about/volunteers/membership_development/index_membership_development.html)
YP Benefits: Webinars

Leadership Excellence Part 3: Leading World Class Organizations
IEEE Young Professionals

282 views
YP Benefits: Career Boost

- [IEEE Mentor Centre](http://mentoring.ieee.org/)
  - Online career mentorship tool for both mentors and mentees
  - Mentor and mentees connect based on technical/professional interests

- [IEEE ResumeLab](http://www.ieee.org/resumelab)
  - Suite of online resume/CV development tools for each step of the job seeking process
After the Event

- Always send out a thank you email with photos from the event
- Post an online article (either through social media, IEEE section newsletter, IEEE section website) discussing the event and highlighting the photos – send the article out to attendees.
- Write a report to YP Impact Blog
  - http://yp.ieee.org/impact/
  - Mandatory if YP gives you funding
Reimbursement

- In general, you will have to fill out an expense report after your event
  - Give it to your Section Treasurer
- The expense report is independent of the L31 report
- You will have to keep receipts
- Consult your Section Leadership for more information
YP Funding Opportunities

• Young Professionals can directly fund events!
• They are divided in

https://yp-events.fluidreview.com/
External Funding

• You can try to look for funding from industries
• Industries usually want to attract young engineers for a different purpose and your event might be an attractive channel for them

• Some ideas to gain funding from Industries:
  • Provide them exhibitor and branding opportunities in your events
  • Industry site visit
  • Collaborate with other senior volunteer leaders in your Society to get industry contacts
Get Online!

• Website yp.ieee.org
• Email: yp@ieee.org
• Facebook Page
• LinkedIn Page
• Twitter @IEEYP
• Region 1 webpage

http://sites.ieee.org
5 minute Break
R1 vTools Training Session

Dr. Greg Gdowski
R1 Information Management Coordinator & Webmaster

Greg.gdowski@gmail.com
Topics for today:

1. Officer reporting
2. Creating Events
3. Creating Enotices
vTools at a Glance

http://sites.ieee.org/vtools/

Technology Support for Volunteer Leaders

- vTools.OfficerReporting (https://officers.vtools.ieee.org)
- vTools.Meetings (https://meetings.vtools.ieee.org/main)
- vTools.StudentBranchReporting (https://sbr.vtools.ieee.org/)
- eNotice (http://enotice.vtools.ieee.org/)
vTools.OfficerReporting
https://officers.vtools.ieee.org/

**Purpose:** To enables authorized volunteers to submit officer change reports.

- Updates the central IEEE database
- Volunteers can view/add/remove/update officers.
- **OfficerReporting Tutorials:**
  - sites.ieee.org/vtools/documents/2013/10/online-officer-reporting.pptx or
  - sites.ieee.org/vtools/documents/2013/10/online-officer-reporting-pdf.pdf
**Reporting Officers via vTools**

**Why bother?**

- History of leadership activity

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Position Description</th>
<th>Organizational Type</th>
<th>Organizational Unit Name</th>
<th>Position Start Date</th>
<th>Position End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg T Gdowski</td>
<td>Chair</td>
<td>Section</td>
<td>Syracuse Section</td>
<td>01/01/2012</td>
<td>12/31/2012</td>
</tr>
<tr>
<td>Greg T Gdowski</td>
<td>Chapter Chair</td>
<td>Chapter</td>
<td>Rochester Section Chapter,EMB18</td>
<td>01/01/2009</td>
<td>12/31/2010</td>
</tr>
<tr>
<td>Greg T Gdowski</td>
<td>Chair</td>
<td>Section</td>
<td>Rochester Section</td>
<td>01/01/2014</td>
<td>12/31/2017</td>
</tr>
<tr>
<td>Greg T Gdowski</td>
<td>SAMIEEE RECIPIENT</td>
<td>Section</td>
<td></td>
<td>01/01/2018</td>
<td></td>
</tr>
<tr>
<td>Greg T Gdowski</td>
<td>Vice Chair</td>
<td>Section</td>
<td></td>
<td>01/04/2010</td>
<td>12/31/2010</td>
</tr>
<tr>
<td>Greg T Gdowski</td>
<td>Webmaster</td>
<td>Section</td>
<td></td>
<td>02/25/2013</td>
<td>12/31/2013</td>
</tr>
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<td>Greg T Gdowski</td>
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<td>08/01/2015</td>
<td>12/31/2016</td>
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<td>Greg T Gdowski</td>
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<td>Region</td>
<td>Northeastern USA - Region 1</td>
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<td></td>
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<td>Greg T Gdowski</td>
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<td>12/31/2018</td>
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<td>Greg T Gdowski</td>
<td>Information Management Coordinator</td>
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<td>12/31/2018</td>
</tr>
<tr>
<td>Greg T Gdowski</td>
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<td></td>
<td>01/01/2018</td>
<td>12/31/2018</td>
</tr>
<tr>
<td>Greg T Gdowski</td>
<td>SAMIEEE User - Full Access</td>
<td>Region</td>
<td></td>
<td>01/01/2018</td>
<td></td>
</tr>
<tr>
<td>Greg T Gdowski</td>
<td>Webmaster</td>
<td>Region</td>
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<td>01/01/2016</td>
<td>12/31/2018</td>
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<tr>
<td>Greg T Gdowski</td>
<td>vTools Coordinator</td>
<td>Region</td>
<td></td>
<td>12/01/2017</td>
<td></td>
</tr>
</tbody>
</table>
Why bother?

- Officers are searchable through SAMIEEE
- Members get credit for being an officer!

Reporting Officers via vTools
### Reporting Officers via vTools

**Why bother?**

- Defines who has access to SAMIEEE
- Defines who has the ability to create meetings and send notices!

<table>
<thead>
<tr>
<th>Region Code</th>
<th>Section Name</th>
<th>Sub Section Name</th>
<th>Position Description</th>
<th>Position Start Date</th>
<th>Position End Date</th>
<th>First Name</th>
<th>Last Name</th>
<th>Email Address</th>
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</thead>
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<tr>
<td>R1</td>
<td>Rochester Section</td>
<td></td>
<td>Educational Activities</td>
<td>1/1/2015</td>
<td></td>
<td>David</td>
<td>Young</td>
<td><a href="mailto:dyoungf1@gmail.com">dyoungf1@gmail.com</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td>Awards &amp; Recognition Committee Chair</td>
<td>1/15/2013</td>
<td></td>
<td>F Jean</td>
<td>Kendrick</td>
<td><a href="mailto:jkendrick388@frontiernet.net">jkendrick388@frontiernet.net</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td>Chair</td>
<td>1/1/2018</td>
<td>12/31/2019</td>
<td>Sreeram</td>
<td>Dharjaty</td>
<td><a href="mailto:sddharjaty@dharjaty.net">sddharjaty@dharjaty.net</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td>Newsletter Editor</td>
<td>1/1/2018</td>
<td></td>
<td>Howard</td>
<td>Bussey</td>
<td><a href="mailto:hbussey@ieee.org">hbussey@ieee.org</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td>Professional Activities</td>
<td>9/1/2017</td>
<td></td>
<td>Bruce</td>
<td>Rubin</td>
<td><a href="mailto:bruceeeenrubin@yahoo.com">bruceeeenrubin@yahoo.com</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td>SAMIEEE RECIPIENT</td>
<td>1/1/2018</td>
<td></td>
<td>Greg</td>
<td>Gdowski</td>
<td><a href="mailto:greg.gdowski@gmail.com">greg.gdowski@gmail.com</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Paul</td>
<td>Lee</td>
<td><a href="mailto:kkpkee@ieee.org">kkpkee@ieee.org</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td>Secretary</td>
<td>1/1/2018</td>
<td>12/31/2019</td>
<td>Eric</td>
<td>Brown</td>
<td><a href="mailto:eric.t.brown@ieee.org">eric.t.brown@ieee.org</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td>Student Activities</td>
<td>12/1/2013</td>
<td></td>
<td>Mark</td>
<td>Schrader</td>
<td><a href="mailto:mk.schrader@gmail.com">mk.schrader@gmail.com</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td>Treasurer</td>
<td>12/11/2014</td>
<td>12/31/2019</td>
<td>William</td>
<td>Fowlkes</td>
<td><a href="mailto:wm_fowlkes@ieee.org">wm_fowlkes@ieee.org</a></td>
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<tr>
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<td>Rochester Section</td>
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<td>Vice Chairs</td>
<td>1/1/2018</td>
<td>12/31/2019</td>
<td>Christine</td>
<td>Lista</td>
<td><a href="mailto:dstchristine.lista@ieee.org">dstchristine.lista@ieee.org</a></td>
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<tr>
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<td>vTools Coordinator</td>
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<td>Schrader</td>
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<td>10/1/2017</td>
<td></td>
<td>Eric</td>
<td>Brown</td>
<td><a href="mailto:eric.t.brown@ieee.org">eric.t.brown@ieee.org</a></td>
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<td></td>
<td></td>
<td>Joseph</td>
<td>Majkowski</td>
<td><a href="mailto:jmajkowski10@gmail.com">jmajkowski10@gmail.com</a></td>
</tr>
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<td></td>
<td>Rochester Section</td>
<td></td>
<td></td>
<td>1/1/2018</td>
<td>12/31/2019</td>
<td>Greg</td>
<td>Gdowski</td>
<td><a href="mailto:greg.gdowski@gmail.com">greg.gdowski@gmail.com</a></td>
</tr>
<tr>
<td></td>
<td>Rochester Section</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Paul</td>
<td>Lee</td>
<td><a href="mailto:kkpkee@ieee.org">kkpkee@ieee.org</a></td>
</tr>
</tbody>
</table>
Reporting Officers via vTools

Why bother?

- Web officer widget for web pages!
- Automatic feed direct from SAMIEEE
- Maintenance FREE!
Reporting Officers via vTools

Things you can do

- Manage and assign Officers
- Obtain log of officer changes
Getting started

1. Sign in to the system
2. Click on Manage Officers
1. Type in your Section Name in the box   2. A list will be generated automatically.

3. Select your Organizational Unit   4. Hit Select Button (not shown)
1. Current Officers are shown. 2. You can either add an officer or end the term of an existing officer.

Here is the list of current officers:

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Current and Newly Elected Volunteers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awards &amp; Recognition Committee Chair</td>
<td>F Jean Kendrick</td>
</tr>
<tr>
<td>Chair</td>
<td>Sreeram Dhurjaty</td>
</tr>
<tr>
<td>Committee Chair (Centennial Celebration)</td>
<td>Howard Bussey</td>
</tr>
<tr>
<td>Educational Activities</td>
<td>Bruce Rubin</td>
</tr>
<tr>
<td>Membership Development</td>
<td>Paul Lee</td>
</tr>
<tr>
<td>Newsletter Editor</td>
<td>Greg Gdowski</td>
</tr>
<tr>
<td>Nominations and Appointments Chair</td>
<td>Eric Brown</td>
</tr>
<tr>
<td>Professional Activities</td>
<td></td>
</tr>
<tr>
<td>SAMIEEE RECIPIENT</td>
<td></td>
</tr>
<tr>
<td>SAMIEEE RECIPIENT (SAMIEEE Recipient as R1 Western Area Chair)</td>
<td></td>
</tr>
<tr>
<td>Secretary</td>
<td></td>
</tr>
<tr>
<td>Student Activities</td>
<td></td>
</tr>
<tr>
<td>Treasurer</td>
<td></td>
</tr>
<tr>
<td>Vice Chair</td>
<td></td>
</tr>
<tr>
<td>Webmaster</td>
<td></td>
</tr>
<tr>
<td>vTools Coordinator</td>
<td></td>
</tr>
</tbody>
</table>

Click on an officer position to add a new person.

Click on Add Officer to add a new officer.
1. Add Officer’s IEEE member number

2. Add a term start date

3. Hit Submit button
## Officer Positions

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Current and New Elected Volunteers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awards &amp; Recognition Committee Chair</td>
<td>F Jean Kendrick</td>
</tr>
<tr>
<td>Chair</td>
<td>Sreeram D</td>
</tr>
<tr>
<td>Committee Chair (Centennial Celebration Chair)</td>
<td></td>
</tr>
<tr>
<td>Educational Activities</td>
<td></td>
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<tr>
<td>Membership Development</td>
<td></td>
</tr>
<tr>
<td>Newsletter Editor</td>
<td>Howard Bussey</td>
</tr>
<tr>
<td>Nominations and Appointments Chair</td>
<td></td>
</tr>
<tr>
<td>Professional Activities</td>
<td>Bruce Rubin</td>
</tr>
<tr>
<td>SAMIEEE RECIPIENT</td>
<td>Paul Lee</td>
</tr>
<tr>
<td>SAMIEEE RECIPIENT (SAMIEEE Recipient as R1 Western Area Chair)</td>
<td>Greg Gdowski (modified, pending save)</td>
</tr>
<tr>
<td>Secretary</td>
<td>Eric Brown</td>
</tr>
<tr>
<td>Student Activities</td>
<td>Mark Schrader</td>
</tr>
<tr>
<td>Treasurer</td>
<td>William Fowlkes</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Cristian Linte</td>
</tr>
<tr>
<td>Webmaster</td>
<td></td>
</tr>
<tr>
<td>vTools Coordinator</td>
<td>Greg Gdowski, Mark Schrader, Paul Lee, Joseph Majkowski, Eric Brown</td>
</tr>
</tbody>
</table>
Yes, it really is that easy!

1. Confirm Changes were entered correctly
2. Hit Save to submit report
3. A confirmation email will be sent.

If you are an officer of the organizational unit in which this report is for, your changes will be made immediately. Otherwise, changes will be reviewed by staff before taking effect.

Confirm Officer Changes

Please review the changes below and submit them when ready. Your changes will be applied immediately.

If you have added a new officer where one already exists, please ensure that a term end date for officers that will no longer hold the position has been provided.

Upon submission of your report, you will receive an email confirmation.

Changes for: R10033 - Rochester Section

<table>
<thead>
<tr>
<th>Position: Membership Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name: Greg</td>
</tr>
<tr>
<td>Last Name: Gdowski</td>
</tr>
<tr>
<td>Member Number: 41417397</td>
</tr>
<tr>
<td>Term Start Date: 18 February 2018</td>
</tr>
<tr>
<td>Term End Date:</td>
</tr>
</tbody>
</table>
Topics for today:
1. Officer reporting
2. Creating Events
3. Creating Enotices
vTools – Events (meetings)

Why bother?

1. All Section events are put on the R1 Web pages calendar.

These are put on the web pages automatically!!

Do not ask me to edit entries – they must be edited by you in vtools!
vTools – Events (meetings)

Why bother?

1. In Rochester, Section Events also get put on their webpages.

This is also done automatically after the meeting is entered in vtools.
vTools – Events (meetings)

Why bother?

Additional reasons
• Create nicely formatted Enotices to members
• Collect payments via paypal
• Keep track of attendees
• Generate L31s
vTools – Events (meetings)

Where is it?

1. Navigate here: https://events.vtools.ieee.org
2. Login in the upper right corner
3. Create new events! Click on “Event/Report Administration”
### Recent Events

<table>
<thead>
<tr>
<th>Title</th>
<th>OU</th>
<th>Date</th>
<th>Reported On</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>image processing: adapting keypoint matching across domains</td>
<td>CH01225</td>
<td>02 Mar 2018</td>
<td>File Report</td>
<td>View</td>
</tr>
<tr>
<td>SIGN UP FOR A PRINT SUBSCRIPTION TO THE RES MAGAZINE</td>
<td>R10033</td>
<td>01 Mar 2018</td>
<td>File Report</td>
<td>View</td>
</tr>
<tr>
<td>ComSoc NY Chapter ExCom Meeting</td>
<td>CH01082</td>
<td>28 Feb 2018</td>
<td>28 Feb 2018</td>
<td>View</td>
</tr>
<tr>
<td>EMBS: Regulation of cardiomyocyte electrical activity by cardiac f...</td>
<td>CH01221</td>
<td>28 Feb 2018</td>
<td>02 Mar 2018</td>
<td>View</td>
</tr>
<tr>
<td>Electromagnetic Pulse (EMP) Hardened Mobile Control Center</td>
<td>CH01083</td>
<td>27 Feb 2018</td>
<td>28 Feb 2018</td>
<td>View</td>
</tr>
<tr>
<td>Electromagnetic Pulse (EMP) Hardened Mobile Control Center</td>
<td>LM10325</td>
<td>27 Feb 2018</td>
<td></td>
<td>File Report</td>
</tr>
<tr>
<td>QoS and Design Challenges in Wireless Sensor Communications ...</td>
<td>CH01092</td>
<td>26 Feb 2018</td>
<td></td>
<td>File Report</td>
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<tr>
<td>IEEE Long Island Section - ExCom Meeting - February 2018</td>
<td>R10315</td>
<td>26 Feb 2018</td>
<td></td>
<td>File Report</td>
</tr>
</tbody>
</table>

---

**Schedule a New Event**

**File a Report for a Past Event**

---

**vTools Training Session**

Greg Gdowski (greg.gdowski@gmail.com)

R1 Information Management Coordinator & Webmaster
CREATE AN EVENT

Please fill out the event information below to create a new IEEE event. Click on a section below to open the form to enter event information and show form options.

DETAILS

Title *

Category *

Start time *

End time *

Time Zone *

Sub-category *

Description *

Header *

Footer *
CREATE AN EVENT

Please fill out the event information below to create a new IEEE event. Click on a section below to open the form to enter event information and show form options.

**DETAILS**

**Title**: Region 1 Officer Training meeting - DAY 2

**Start time**: 03 Mar 2018 09:00 AM

**End time**: 03 Mar 2018 01:00 PM

**Time Zone**: America - New York

**Category**: Administrative

**Sub-category**: Officer Training

**Description**: It was an EXCOM resolution in 2017 to conduct section officers’ training sessions early in 2018 to help onboarding of new officers within R1. The goal of the second Training Day is to provide insight into Student, Young Professional, and Women in Engineering Groups. As well as to provide some fundamental training in Vtools that will greatly help your Section create, advertise, and report meetings.

**Header**:

http://sites.ieee.org/r1/
Category and Sub-categories
Next add:
1) Agenda
2) keywords
3) Event Picture (this is a picture on your computer)

HINT: DO NOT SAVE YET!
Host information describes your organization!

Organizational unit should fill when you click buttons (circle with minus sign).
### Cheat sheet

Copy the number next to your section (R10001 for Berkshire Section)

Paste that into the field box.
Next add:
1) Location Information (City is required)

HINT: DO NOT SAVE YET!
Create registrations

Can schedule payments

Can create different price schemes for different types of members
<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>Prefix</td>
<td></td>
</tr>
<tr>
<td>First Name</td>
<td></td>
</tr>
<tr>
<td>Middle Name</td>
<td></td>
</tr>
<tr>
<td>Last Name</td>
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</tr>
<tr>
<td>Suffix</td>
<td></td>
</tr>
<tr>
<td>Display Name</td>
<td></td>
</tr>
<tr>
<td>URL</td>
<td></td>
</tr>
<tr>
<td>Address Line 1</td>
<td></td>
</tr>
<tr>
<td>Address Line 2</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>128 character maximum</td>
</tr>
<tr>
<td>Country, State/Province</td>
<td></td>
</tr>
<tr>
<td>Postal Code</td>
<td></td>
</tr>
<tr>
<td>Email Address</td>
<td></td>
</tr>
<tr>
<td>Biography</td>
<td></td>
</tr>
<tr>
<td>Organization</td>
<td></td>
</tr>
</tbody>
</table>

Add up to 2 speakers
Add their picture (must be on your computer)
Now you can save it!

Save as Draft -- Public but event is not placed on website calendars
Use this for private meetings. Send attendees a private emails with the link in order to register!

Save & Publish -- Public event that is placed on website calendars
Use this for public events.
vTools – Events (meetings)

Easy method!

1. Navigate here: https://events.vtools.ieee.org

2. Finding existing events! Click on “Search Events”
<table>
<thead>
<tr>
<th>Title</th>
<th>Date</th>
<th>Reg</th>
<th>Section</th>
<th>Location</th>
<th>Virtual?</th>
<th>Reported On</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>This meeting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Region 1 Officer Training meeting - DAY 2</td>
<td>03 Mar 2018</td>
<td>1</td>
<td>(region)</td>
<td>New York, NY</td>
<td>No</td>
<td>View</td>
<td>Manage</td>
</tr>
<tr>
<td>Dip a toe or Dive in! - Data Science is for Ev...</td>
<td>08 Mar 2018</td>
<td>1</td>
<td>NEW JERSEY COAST</td>
<td>Holmdel, NJ</td>
<td>No</td>
<td>View</td>
<td>Manage</td>
</tr>
<tr>
<td>Awards Banquet Planning meeting</td>
<td>05 Mar 2018</td>
<td>1</td>
<td>LONG ISLAND</td>
<td>Farmingdale</td>
<td>Yes</td>
<td>View</td>
<td>Manage</td>
</tr>
<tr>
<td>Rochester Section EXCOM meeting</td>
<td>06 Mar 2018</td>
<td>1</td>
<td>ROCHESTER</td>
<td>Henrietta, NY</td>
<td>No</td>
<td>View</td>
<td>Manage</td>
</tr>
</tbody>
</table>
Create from existing
Creating eNotices from events!

<table>
<thead>
<tr>
<th>Host</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Northeastern USA - Region 1</td>
<td>Administrative &gt; Officer Training</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date and Time</th>
<th>Location</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: 03 March 2018, Time: 09:00 AM to 12:40 PM</td>
<td>New York, New York, United States</td>
<td>Email event contact</td>
</tr>
</tbody>
</table>

Add to Google Calendar
Creating eNotices from events!

To view complete details for this event, click here to view the announcement.

REGION 1 OFFICER TRAINING MEETING - DAY 2

http://sites.ieee.org/r1/

It was an EXCOM resolution in 2017 to conduct section officers’ training sessions early in 2018 to help onboarding of new officers within R1.

The goal of the second Training Day is to provide insight into Student, Young
Creating eNotices from events!

There are many options for when and who you can send the notice to. Express mail cannot have attachments, or reminders.

Add eNotice

*Subject: Region 1 Officer Training meeting - DAY 2

*To: R1 - Northeastern USA - Region 1

Search OUs:

*Send By: 03/06/2018

From (ieee.org email): enotice@ieee.org

Sign up for an ieee.org email account

From (name): IEEE eNotice

Reply to (email): greg.gdowski@gmail.com

Reply to (name): Greg Gdowski

Priority: Normal

Special Requests: Comments/Special Requests for eNotice admins.

Attachments: Browse... No files selected.

This eNotice is eligible for express delivery.* Required Fields
Once you hit Send Express or Submit ---
You cannot edit the message without contacting IEEE

You can find enotices here:
https://enotice.vtools.ieee.org/mailings
Questions

Dr. Greg Gdowski – Region 1 Information Management Coordinator & Webmaster
Wrap-up and Closing Remarks

Dr. Babak Beheshti – Region 1 Chair