

Resolution for speedy and complete Chapter reports at each meeting

Proposed by: TK Srinivas

WHEREAS, the presentation of Chapter reports take up much of each ExCom meeting; and

WHEREAS, when the Chapter Chair or designate is not present, the Section does not receive a Chapter report from that Chapter; and

WHEREAS, this situation is deleterious to a quick and complete record of Chapter proceedings.

THEREFORE BE IT RESOLVED by the ExCom of the New Jersey Coast Section, IEEE, that:

1. Each chapter, joint chapter, affinity, or other unit (hereinafter "Chapter") chair, or designee in the unavailability of the chair, shall write and submit via email a Chapter report to the Section Secretary, or other person (hereinafter "Secretary") designated by the Section Chair in the unavailability of the Section Secretary, no later than ten (10) calendar days before each scheduled ExCom meeting. Each report shall contain the name and designation of the Chapter, the name of the person reporting, and the report. Except in extraordinary circumstances, such reports should take up no more than half a page in size 11 font. If there is nothing to report, the report shall consist of the fact that there is nothing to report.
2. The Secretary shall compile these reports and shall read them aloud at the ExCom meeting.
3. The compilation shall be inserted into the minutes of the meeting.

Done by electronic meeting and recorded in Jackson, NJ, on April 14, 2021, in the Common Era:

Ayes:

Nays:

Abstentions: