



# Rochester Section Executive Committee Meeting

Feb 4, 2014 MEETING MINUTES

Hibachi Sushi Buffet, 3333 W Henrietta Rd # 420, Rochester, NY 14623

Agenda and Attendance List attached at end.

Meeting called to order at 12:04 PM. Quorum was established with 17 voting members.

## Section Officer Reports

### Section Chair Report – Greg Gdowski

1. Met with Vince Socci, the Region 1 director to review 2013 election. The elections in 2012 had been previously reviewed and consequentially the process put in place for 2013 was approved and monitored by the R1 Director. The approved plan was executed as closely as possible in 2013. This meeting reviewed and validated the process and outcomes of the 2013 elections. Prior to the meeting, some members of the section questioned some of the statistics related to the voting outcomes.. At the time of the election there were 1065 members, 169 members had opt out preferences (no email), 896 members received emails on Oct 30. This included both associates and students in email distribution- neither should have been allowed. Voting was re-assessed. No associates voted. Two students did vote, but that did not change the elections outcomes.
2. Floor was opened to comments. Jim Ziobro commented that in the meeting with Vince Socci, someone mentioned that there were two candidates for each office, yet there was only one candidate for secretary. Jim also mentioned “How to vote instructions” were supposed to be in the Rochester Engineer, but “How to vote instructions” were only distributed through electronic distribution.
3. Alex Loui commented that the 2013 election was closed by the IEEE senior section and that we needed to move on.
4. Jack Shanker commented that the nominating committee may not have met all the deadlines as per the schedule developed with Vince Socci. He also questioned why the Nominating Committee had not identified a second candidate for the position of Secretary. Alex Loui said that they had started earlier than usual, reported the slate with only one candidate for Secretary, and that it was approved by the Excom. He recommended starting earlier again in the future so that sufficient candidates can be identified.
5. Sam Fryer made motion to table all future discussions on 2013 elections at our section meetings, Alex Loui seconded. A vote was taken and the motion was passed.

### Section Vice-Chair Report – Matthew Sidley

- Monday, April 7<sup>th</sup>, the Joint Chapter meeting will be at the RIT Inn and Conference Center. (UofR center could not work out). It will start at 4:30pm with two one-hour talks in parallel. Matt is looking for nominations for speakers as well as for a keynote address speaker. Because 100<sup>th</sup> year anniversary, will do a poster session before the dinner. The poster session will target students from local universities on local research, as well as posters on history of IEEE Rochester. No decision on cost yet. Suggestion to get door prizes by Jack Shanker. Paul Lee suggested giving out prize to everyone. Wendi Heinzelman suggested a best-poster award to attract more students.

### Section Treasurer Report – Dennis Thompson

- 2014 Budget report distributed at meeting. “Other program expenses”, line item 4.90, is money for 100<sup>th</sup> anniversary celebration. This is a one-time event. Note increased charges for the “section congress”, line item 4.15, which is in Amsterdam. Did decrease budget for some sections- section

chairs please refer to handout and/or see Dennis Thompson. Dennis trying to file by Feb 15<sup>th</sup> to get an additional bonus from IEEE.

- Paul Lee will host a Region 1 Board of Governors meeting in early August. Most of the 100<sup>th</sup> anniversary money going to that event.
- Motion to approve the budget, Paul first, Jean second. Motion passed.

#### **Section Secretary Report – Ray Ptucha**

- Motion to approve Dec minutes Dennis Thompson, second by Paul Lee, motion passed
- Motion to approve Jan minutes, Joe DeVita, second by Henry Simon, motion passed

## **Chapter Society Reports**

### **Communications / Aerospace and Electronic Systems Societies Joint Chapter – Nirmala Shenoy**

- No Report

### **Computer/Computational Intelligence Societies Joint Chapter – Peter Anderson**

- No Report.

### **Electromagnetic Compatibility / Product Safety Engineering Joint Chapter – Frank Ryan**

- Frank Ryan new chapter chair. Has two speakers to discuss product safety, will have a meeting to discuss.

### **Electron Devices – Sean Rommel**

- No Report

### **Engineering in Medicine and Biology – Stephen Mcaleavey, Dan Phillips**

- Engineering World Health meeting on Feb 12<sup>th</sup>, noon. Biomedical Engineering Dept's. from UofR and RIT are getting together, which will include tours of both campuses. At least one speaker signed up.

### **Geoscience and Remote Sensing – Anthony Vodacek**

- Will have Lorenzo Bruzzone as GSS distinguished lecturer series in April

### **Graduates of the Last Decade (GOLD) – Survi Kyal**

- No report.

### **Life Members – Henry Simon**

- No Report. But need to update agenda!

### **Photonics – Jim Ziobro**

- Looking for help to find officers. Was hoping for help from nomination committee, but deemed not appropriate. Greg Gdowski offered to help. Considering a new nomination committee to help find candidates for officers for the photonics section.

### **Power & Energy / Industrial Applications – David Krispinsky**

- The 10<sup>th</sup> Annual Engineering Symposium of Rochester will be held on April 8<sup>th</sup> at the downtown Radisson. Need titles of talks and need one more speaker by end of week. Great networking opportunity with ~400 IEEE members anticipated to attend. Does not have to be power or research oriented. Maybe use a speaker from joint chapter's meeting?

### **Signal Processing – Nathan Cahill**

- No report

### **Technology Management Council – Paul Lee**

- Investigating moving towards a society status- still being looked at by IEEE board- hope to hear about it soon. Has idea for speaker for Joint Chapters Meeting. Voting started Feb 3<sup>rd</sup> for new officers.

### **Student Branches**

#### **University of Rochester Student Branch**

- Wendi Heinzelman – Held UofR student elections in December...6 or 7 members on board. Get together every other week for “fix-it” seminars. Has study hour each Saturday. Has monthly speakers from grad students. Planning an “Electron Cup”- a bowling competition amongst students. Updating their constitution. Wants to do an outreach project, working with local schools. Would like to do an audio engineering project- make a speaker that you can plug your ipod into and use it. An interesting project for students- will test concept in Pittsford School District. Cost \$10/project. Wants to pilot in April in the Pittsford School District. If it works, wants to do Rochester City School district in fall. Asking for up to \$2000 to support this project. Alex Loui reminded that anything over \$100 needs to have an application submitted to Excom meeting. Jayanti Venkataraman said was a good project and said RIT is doing something with city schools and can do a joint project. For now, Wendi will spend money on Pittsford project, then ask for more money if and when appropriate.

## **Committee Reports**

### **Membership Report –**

- No report- still looking for chair

### **Awards Report – Jean Kendrick**

- Reminder- can submit Region 1 award, MG award. Has one submission for a fellow. If you have others, let her know. Still has more mugs for speakers for all events.

### **Centennial Report – Paul Lee**

- Region 1 Board of Governors meeting in early August . RIT Inn and Conference center as well as Downtown Hyatt two top picks, with Downtown Hyatt being the favorite, but 30-40% more expensive. Met with Vince Socci. He would like to bring Board of Governors meeting to Rochester, but has to sell the concept to his board. Vince's budget is consumed by Amsterdam meeting. We are considering hosting a networking dinner on Aug 2<sup>nd</sup> , inviting the board of governors as well as the local section members. Considering a small fee for attendance. Meet with leaders of Region 1 and all its sections. Still negotiating which costs put forth by Rochester section and which by the Region. Alex Loui said spouses have to pay for Region 1 meeting, and thinks the Rochester section contribution should sponsor the dinner.

## **Education K-12 – Jayanti Venkataraman**

- E3 fair, April, 9<sup>th</sup>, 2014. Ongoing city school activity where students come in once/week, and faculty take turns speaking with them.

## **Electronic Communications Coordinator – Sam Fryer**

- No report

## **Newsletter Report – Greg Gdowski for Jacob Schanker**

- March deadline for RES newsletter is Sunday, Feb 9th
- Looking for IEEE history related articles to publish in newsletter

## **PACE Report – Joe DeVita**

- Committed for a table at the E3 fair, April, 9<sup>th</sup>, 2014
- Harolds job hunting and medical device regulatory moving forward.
- Working with Stephen Mcleavey on a medicine-technology seminar.

## **Liaison Reports**

### **Rochester Engineering Society (RES) Report – Harold Paschal**

### **Rochester Council of Scientific Societies (RCSS) Report – Bill Brewer**

- Has meeting scheduled for Feb 10<sup>th</sup> at Strassenburgh Planetarium, Feb 10<sup>th</sup>, noon
- Mini-grant application. Just did one for Brockport school

## **Old Business**

### **New Business**

If interested in Code.org presentation, go to [code.org](http://code.org). Jim Z. did one- says great experience.

The Explorer post is still available, please see Jean Hendrick.

## **Open Discussion**

### **Adjournment**

- Motion: Adjourn meeting
  - Motion to accept- Dennis Thompson.
  - Second by Mark Schrader

Minutes compiled by Ray Ptucha

### **Attachments**

1. Meeting Agenda
2. Attendance List



## Rochester Section Executive Committee Meeting Agenda

**Date:** Tuesday, February 4, 2014, Noon

**Place:** Hibachi Sushi Buffet, 3333 W Henrietta Rd # 420, Rochester, NY 14623

Chair Report – Greg T. Gdowski [5 minutes] – Welcome

Vice Chair Report – Matt Sidley [5 minutes] –

Treasurer Report – Dennis Thompson [10 minutes] –

Secretary Report – Ray Ptucha [5 minutes] – December Meeting Minutes Attached

Society Chapter/Council/Group Reports [10 minutes]

Communications/Aerospace and Electronics Systems – Nirmala Shenoy

Computer/Computational Intelligence – Peter Anderson

Electromagnetic Compatibility/Product Safety Engineering – Jim Shipkowski

Electron Devices/Circuits and Systems – Sean Rommel

Engineering in Medicine and Biology – Steve Mcleavey

Geoscience and Remote Sensing – Anthony Vodacek

Graduates of the Last Decade – Survi Kyal

Life Members – Carol Richardson

Antennas & Prorogation / Microwave Theory and Techniques – Matthew Sidley

Photonics – Jim Ziobro

Power & Energy/Industry Applications – David Krispinsky

Signal Processing – Nathan Cahill

Technology Management Council – Paul Lee

Student Branch Reports – Mark Schrader [5 minutes]

Membership Report – ??? [2 minutes]

Awards Report – Jean Kendrick [2 minutes]

Centennial Celebration – Paul Lee [2 minutes]

Education K-12 – Jayanti Venkataraman [2 minutes]

Electronic Communications – Sam Fryer [2 minutes]

Newsletter Report – Jack Schanker [2 minutes]

PACE Report – Joe DeVita [2 minutes]

RCSS Report – Bill Brewer [2 minutes]

**Old Business –**

**New Business**

**Adjournment**

**IEEE Rochester Section Meeting**  
**February 4, 2014**  
**Attendance List**  
**23 in Attendance**

<b><u>Name</u></b>	<b><u>Position</u></b>
Gdowski, T. Greg	Section-Chair
Sidley, Matthew	Section-Vice Chair/ emc-pse-Chair
Ptucha, Ray	Section-Secretary
Thompson, Dennis	Section-Treasurer
Kendrick, Jean	Section-Awards Chair
Loui, Alex	Section-Senior Past Chair
Krispinsky, David	pes-Chair
Anderson, Peter	cscis-Chair
Sidley, Matthew	mtts-Chair
Ryan, Frank	emc-pse-Chair
Vodacek, Anthony	grs-Chair
Simon, Henry	Im-Chair
Lee, Paul	tmc-Chair
De Vita, Joseph	Section-PACE Chair
Fryer, Samuel	Section-Electronic Communications Coord
Brewer, William	RCSS Liaison
Schanker, Jacob	Section-Newsletter Editor
Heinzelman, Wendi	ur-stud-Faculty Advisor
Leisner, Martin	cs-Vice Chair
Phillips, Daniel	embs-Past Chair
Scheerens, Larry	vol-Member at Large
Shipkowski, Jim	EMC-PSE Vice Chair
Bin, Chen	Vol-Member at Large