



Rochester Section Executive Committee Meeting

1 November 2011 MEETING MINUTES

Shanghai Restaurant, 2920 West Henrietta Rd, Rochester, NY

Agenda and attendance list attached at end.

Meeting called to order at 12:03 pm.

Section Officer Reports

Section Chair Report – Alex Loui

- Welcome to everyone.
- Agenda modified to move 2012 Election discussion to just after Section Officer Reports.
- The annual volunteer appreciation dinner is scheduled for December 14 at Woodcliff in Fairport.
- Please note the December meeting will be Friday, December 9 instead of the normal Tuesday.
- There was a recent iSTEP event in Syracuse; Gene Saltzberg will provide details later.
- Reminder of the two-term (year) limit on Section and Chapter officers; please hold elections soon for 2012 Officers. Term limit waivers are available in cases where candidates cannot be identified.

Section Vice-Chair Report – Bill Fowlkes

- Nothing to report.

Section Treasurer Report – Bill Fowlkes

- Budget for 2012 will be submitted for approval at the December meeting.
- Approval of September Financial Report:
Motion to Accept – Gene Saltzberg
Seconded by – Paul Lee
Motion approved by unanimous vote with one abstention.

Section Secretary Report – John Kerekes

- Approval of September and October Minutes:
Motion to Accept – Paul Lee
Seconded by – Andy Gallagher
Motion approved by unanimous vote.

2012 Section Officer Election

- Paul Lee, Chair of the Nominations Committee presented the Committee's slate of candidates for the 2012 Section Officer Election
Chair: William Fowlkes
Vice-Chair: Eugene Saltzberg
Secretary: TBD
Treasurer: Dennis Thompson
Awards: Andrew Gallagher
- Paul asked the ExCom to ratify these nominations. The ExCom ratified the slate of nominations.
- Paul also announced that James Ziobro has supplied the required petitions to be placed on the ballot for the office of Section Chair. Jim's name will be placed on the ballot.

- John Kerekes, Chair of the Tellers Committee, presented a draft election process designed to reach all voters with no additional cost to the Section.
 - Candidate slate ratified at November business meeting.
 - Bio/statements will be solicited from each candidate.
 - The December *Rochester Engineer* will contain voting instructions and a paper ballot.
 - The election will be conducted primarily through the IEEE vTools voting application and be open from December 2 through December 12, with e-mail notices sent on December 2 and December 9.
 - Results to be tabulated in time to be announced at the December 14 volunteer appreciation dinner and included in the January *Rochester Engineer*.
- Questions were raised about notification to those eligible voters who do not receive the *Rochester Engineer* nor e-mails. This would include Graduate Student Members who do not receive the *Rochester Engineer* AND have elected not to receive IEEE e-mails. In some cases, voters may not receive notification due to errors in the IEEE database or have turned off receiving IEEE e-mails through other means. John replied that he will personally mail a ballot to any eligible members identified who fall into this “hole” (first checking the IEEE database to make sure they haven’t elected to not receive mail.)

Chapter Society Reports

Communications / Aerospace and Electronic Systems Societies Joint Chapter – Nirmala Shenoy

- No report.

Computer/Computational Intelligence Societies Joint Chapter – Bruce Nelson via e-mail

- The chapter will have a meeting on November 10 with Prof. Richard Zanibbi of RIT speaking on “An overview of current research into recognition and retrieval of mathematical notation.”

Electromagnetic Compatibility / Product Safety Engineering Joint Chapter – Eugene Saltzberg

- Planning a meeting for later in year, as well as officer elections.

Electron Devices – Sean Rommel

- No report, but a flyer was distributed for the 35th Annual EDS/CAS Activities in Western New York Conference to be held at RIT on November 16, 2011.

Engineering in Medicine and Biology – Dan Phillips for Stephen McAleavey

- No report.

Geoscience and Remote Sensing – John Kerekes for Jan van Aardt

- Still working on arranging for a GRSS Distinguished Speaker to come to our chapter.

Graduates of the Last Decade (GOLD) – Dhireesha Kudithipudi

- No report.

Life Members – Amedeo (Dave) Qualich

- Nothing new to report at this time.

Microwave Theory and Techniques – Greg Pettis

- No report.

Photonics –

- No report.

Power & Energy / Industrial Applications –David Krispinsky

- Dave mentioned an upcoming meeting being sponsored by the Buffalo Section on Smart Grid technology.

Signal Processing –Dhiraj Joshi

- Reminder of the upcoming Annual Western New York Image Processing Workshop planned for

November 14, 2011.

- Held successful meeting with SPS Distinguished Lecturer in October.
- Expect to plan another meeting for December.

Technology Management Council – Mark Schrader

- Co-sponsoring with PACE and RIT another Immigration Policy Seminar Series talk at RIT for November 8 with Jeffrey Kaye as the speaker.

Student Activities – Bill Fowlkes

- Bill reported on encouraging Student Chapters to solicit volunteers for next year.

Student Branches

Alfred University

- No report.

Rochester Institute of Technology Student Branch – William Dorney

- No report.

Rochester Institute of Technology Computer Society Student Branch – Pueywei Tan

- Planning a joint event in December at the Memorial Art Gallery together with student chapters at the University of Rochester and the RIT Student Chapter.

University of Rochester Student Branch – Chapter Representative

- No report.

Committee Reports

Membership Report – Jean Kendrick

- Distributed copies of portions of the September Membership Development report from IEEE.
- Announced a laser pointer has been selected as the new speaker's gift.
- Received recruiting materials for the Computer Society, which she passed on to Martin Leisner.

Awards Report – Andy Gallagher

- Re-proposed the nomination of Dr. Tim Tredwell, a research fellow at Carestream, for the EE of the Year Award (Silver Dollar Award) that was tabled at the October meeting. Paul Lee seconded. Award was approved.
- Announced that Prof. Andreas Savakis of RIT will receive a Region 1 Award.

Information Management – Jim Ziobro

- No report.

Newsletter Report – Jacob Schanker

- Deadline for December newsletter is November 9.

PACE Report – Joe DeVita via e-mail

- Pursuing an end-of-the-year PACE meeting with a career development theme.

Liaison Reports

Rochester Engineering Society (RES) Report – Mark Schrader

- There will be a Technical Writing Course sponsored by RES on December 20.
- Planning an event for senior engineers.

Rochester Council of Scientific Societies (RCSS) Report – Bill Brewer

- No report.

Old Business

- None.

New Business

- None (2012 elections discussed earlier in meeting).

Open Discussion

- Gene Saltzberg reported on the recent iSTEP meetings held near Albany and Syracuse in October (see <http://ewh.ieee.org/reg/1/iSTEP> for more information). Gene reported these were the first two across all of IEEE, and while they were successful they learned it is best to let the students set the date for the events.
- Gene reminded everyone of the two term limit on Section and Chapter officers, however he also mentioned the recognition of the specialized nature of the Treasurer and Secretary positions and mentioned the Region 1 Director will easily grant term limit waivers for these positions.
- Gene also spoke about the Section finances in the context of discussions he has had with Region leadership in his role as Western Area Chair. We are being encouraged to spend down our reserves. A target would be to have only ~50% of our annual budget in our reserves. Gene asked for members to propose ways to spend down the reserves.

Adjournment

Meeting adjourned at 1:00 pm

Minutes compiled by John Kerekes

Attachments

1. Meeting agenda
2. Attendee list



Rochester Section Executive Committee Meeting Agenda

Date: Tuesday, November 1, 2011

Time: 12:00 PM

Place: *Shanghai Restaurant, 2920 West Henrietta Rd (at Townline Rd.)*
[Menu & Directions : www.shanghaichinese.com]

Welcome and Introductions – Alex Loui, Chair

Reports

Chair Report – Alex Loui [5 minutes]

Vice Chair Report – Bill Fowlkes [5 minutes]

Treasurer Report – Bill Fowlkes [5 minutes]

Secretary Report – John Kerekes [5 minutes]

Society Chapter/Council/Group Reports [10 minutes]

Communications/Aerospace and Electronics Systems – Nirmala Shenoy

Computer – Bruce Nelson

Electromagnetic Compatibility/Product Safety Engineering – Eugene Saltzberg

Electron Devices/Circuits and Systems – Sean Rommel

Engineering in Medicine and Biology – Steve McAleavey

Geoscience and Remote Sensing – Jan van Aardt

Graduates of the Last Decade – Dhiresha Kudithipudi

Life Members – Amedeo Qualich

Microwave Theory and Techniques – Greg Pettis

Photonics –

Power Engineering/Industry Applications – David Krispinsky

Signal Processing – Dhiraj Joshi

Technology Management Council – Mark Schrader/Tom Pian

Student Branch Reports – Bill Fowlkes [5 minutes]

Alfred University

Rochester Institute of Technology

Rochester Institute of Technology Computer Society

University of Rochester

Membership Report – Jean Kendrick [2 minutes]

Awards Report – Andy Gallagher [2 minutes]

Electronic Communications – Jim Ziobro [2 minutes]

Newsletter Report – Jacob Schanker [2 minutes]

PACE Report – Joe DeVita [2 minutes]

RES Report – Mark Schrader [2 minutes]

RCSS Report – Bill Brewer [2 minutes]

Old Business

None

New Business

2012 Section Officer Election

Open Discussion

**IEEE Rochester Section Meeting
1 November 2011
Attendee List
21 in Attendance**

Name	Position
Fowlkes, William	Section-Vice Chair
Gallagher, Andrew	Section-Awards Chair
Joshi, Dhiraj	sps-Chair
Kendrick, Jean	Section-Membership Chair
Kerekes, John	Section-secretary/grs-Secretary
Kinsman, Thomas	Graduate Student Member
Krispinsky, David	pes-Chair
Lee, Paul	Section-Junior Past Chair
Leisner, Martin	cs-Vice Chair
Lindner, James	Student Member
Loui, Alexander	Section-Chair
Phillips, Daniel	embs-Past Chair
Qualich, Amedeo	lm-Chair
Saltzberg, Eugene	emc-pse-Chair/ reg-Region 1 Western Area Chair
Schanker, Jacob	Newsletter Editor
Scheerens, Larry	vol-Member at Large
Schrader, Mark	vol-RES Representative; tmc-Vice Chair
Tague, Lyle	vol-Member
Tan, Pueywei	stud-rit-cs-Chair
Torres, Myra	vol-Industrial Liaison
Ziobro, James	Section-Chief Information Officer/pes-Junior Past