



Rochester Section Executive Committee Meeting

6 March 2012 MEETING MINUTES

Shanghai Restaurant, 2920 West Henrietta Rd, Rochester, NY

Agenda and Attendance List attached at end.

Meeting called to order at 12:00 noon.

Section Officer Reports

Section Chair Report – Bill Fowlkes

- Region 1 meeting will start on March 9. Some Rochester Sect officers will be attending.
- Efforts are focused on sponsor conference ideas. Need 3-4 person committee. Two people volunteered.
- Introductions – Paul Ardis, RIT Faculty, new Membership Chair; Frank Armstrong, 20 yrs in IEEE, and a member of CIS.

Section Vice-Chair Report – Gene Saltzberg

- A new flyer for Joint Chapters Meeting (JCM) was sent out. Online registration and payment are available.
- Made hotel accommodations for the keynote speaker, and one of the technical speakers.
- Already making plans for a change to format of JCM for next year – start an hour earlier, 2 sets of 4 concurrent parallel sessions.

Section Treasurer Report – Dennis Thompson

- Audit Committee met for 2 hrs. Checked for compliance with IEEE guidelines. Income exceeded Budget by quite a bit for most categories.
- Has an HSBC deposit envelope containing \$200 – petty cash from RIT Student seminar.
- Gave a Summary of Jan and Feb financial status. This was an “FYI” only report. Next month should have formal report.
Motion to Accept – (no formal report)
Seconded by –

Section Secretary Report – Jean Kendrick

- Approval of February Minutes:
Motion to Accept – Bill Brewer
Seconded by – Dennis Thompson
Motion was approved by voice vote.

Chapter Society Reports

Communications / Aerospace and Electronic Systems Societies Joint Chapter – Nirmala Shenoy (reported by Tae Oh)

- Will have a speaker at JCM. Have identified speakers for rest of the year. Will invite speakers every 2-3 months.

Computer/Computational Intelligence Societies Joint Chapter – Bruce Nelson (reported by Bill Fowlkes)

- Finalized the procedure for generating IEEE mailing list for members to receive the RES

magazine.

Electromagnetic Compatibility / Product Safety Engineering Joint Chapter – Jim Shipkowski

- Will have a speaker at JCM in April. Meeting planned for May 9 (tentative) at RIT.

Electron Devices – Sean Rommel

- No report.

Engineering in Medicine and Biology – Stephen Mcleavey

- No report.

Geoscience and Remote Sensing – Jan van Aardt

- No report.

Graduates of the Last Decade (GOLD) – Dhiresha Kudithipudi

- No report.

Life Members – Amedeo (Dave) Qualich

- No report.

Microwave Theory and Techniques – Greg Pettis

- Reported official IEEE acknowledgement letter approving the formation of the Microwave Theory & Techniques/Antennae Propagation joint societies. Effective date is 29 November 2011.

Photonics –

- No representation.

Power & Energy / Industrial Applications –David Krispinsky

- No report.

Signal Processing – Dhiraj Joshi (email report)

- Speaker for JCM will be Robert T. Collins, Professor CSE Penn State University.
- Have held one technical meeting in January featuring Dr. Casey Greene (a post-doc) from Princeton.
- Planning to invite several SPS Distinguished Lecturers during this year. (Last yr invited 3.)
- Later this year will co-organize the IEEE Western NY Image Processing Workshop.

Technology Management Council – Paul Lee

- Have confirmed JCM speaker Paul R. Tolley, CNSE VP Disruptive Technologies.
- March 20, will be co-sponsoring ‘Panel Discussion – RIT Immigration Policy Lecture Series’.

Student Activities – Myra Torres (reported by Bill Fowlkes)

- Working on a joint event for UofR, RIT, and Alfred Univ.

Student Branches

Alfred University

- No report.

Rochester Institute of Technology Student Branch –

- No report.

Rochester Institute of Technology Computer Society Student Branch – Pueywei Tan

- Will attend RIT Student Conference.
- Professional Development Talk is scheduled for March 14.

University of Rochester Student Branch – Mitchell Jones / Sullivan Kidder

- New eboard members: Sullivan Kidder, Mitchell Jones, and Christina Kayastha.
- Proposing a music processing seminar (specifically led by Prof. Mark Bocko, and his music research laboratory) in the upcoming year.
- Would be interested in bringing in a professional speaker from industry for networking and/or technical presentation.
- Will conduct a tour of the UR Laser Lab or Cogeneration Power Plant.
- Looking to collaborate with other engineering societies at the UR, and possibly with other Rochester chapter societies.

Committee Reports

Membership Report – Paul Ardis

- Already working on the Arrears list.

Awards Report – Andy Gallagher

- No report.

Electronic Communications Coordinator – Sam Fryer (reported by Bill Fowlkes)

- Has a prototype of the new website.
- Also created some sub-sites.

Newsletter Report – Jacob Schanker

- Deadline for news inclusion in the RES Magazine article is Fri, March 9.

PACE Report – Joe DeVita

- Presentation tomorrow, Wed, Mar 7, on Effective Problem Solving. Speaker is Mike Ponomarev. To be held at the Pittsford community Center.
- Ecubed Fair will be held April 24. Need ideas.
- PACE has the new video projector now. Coordinate through PACE for chapter/section use.
- Need a current Rochester Section IEEE list for managing LinkedIn.

Liaison Reports

Rochester Engineering Society (RES) Report – Mark Schrader (reported by Bill Fowlkes)

- For the RES Gala program book, IEEE will have a ¼ page Ad. Need to formulate it.
- Please send email to either Bill or Mark to reserve seat(s) at the IEEE table. Price for IEEE member is \$40. To bring one guest costs an additional \$40. Tables seat 8 persons.

Rochester Council of Scientific Societies (RCSS) Report – Bill Brewer

- Next meeting will be March 12 at the offices of the Rochester Engineering Society. Need to revise the verbiage in the RCSS constitution to meet IRS 501(c)(3) approval.

Old Business

- None.

New Business

- IEEE Scholarship. Jeanne Christman brought a report. There were no college applicants who were IEEE Student Members already. A scholastically qualified BME student will join the IEEE and thereby qualify for the scholarship. Only this one scholarship will be given out. For next year, Jeanne requested help with more advertisement so that both scholarships can be awarded.

Open Discussion

Adjournment

Meeting adjourned at 12:36 pm

Minutes compiled by Jean Kendrick

Attachments

1. Meeting agenda
2. Attendee list

 **IEEE Rochester Section Executive Committee Meeting Agenda**

Date: Tuesday, March 6, 2012

Time: 12:00 PM

Place: *Shanghai Restaurant, 2920 West Henrietta Rd (at Townline Rd.)*
[Menu & Directions : www.shanghaichinese.com]

Welcome and Introductions – Bill Fowlkes, Chair

Reports

Chair Report – Bill Fowlkes [5 minutes]

Vice Chair Report – Gene Saltzberg [5 minutes]

Treasurer Report – Dennis Thompson [5 minutes]

Secretary Report – Jean Kendrick [5 minutes]

Society Chapter/Council/Group Reports [10 minutes]

Communications/Aerospace and Electronics Systems – Nirmala Shenoy

Computer/Computational Intelligence – Bruce Nelson

Electromagnetic Compatibility/Product Safety Engineering – Eugene Saltzberg

Electron Devices/Circuits and Systems – Sean Rommel

Engineering in Medicine and Biology – Steve McAleavey

Geoscience and Remote Sensing – Jan van Aardt

Graduates of the Last Decade – Dhiresha Kudithipudi

Life Members –

Microwave Theory and Techniques – Greg Pettis

Photonics –

Power Engineering/Industry Applications – David Krispinsky

Signal Processing – Dhiraj Joshi

Technology Management Council – Paul Lee

Student Branch Reports – Myra Torres [5 minutes]

and reps from Alfred University, RIT Student Branch, RIT Student Computer Soc , Univ of Roch

Membership Report – TBD [2 minutes]

Awards Report – Andy Gallagher [2 minutes]

Electronic Communications – TBD [2 minutes]

Newsletter Report – Jacob Schanker [2 minutes]

PACE Report – Joe DeVita [2 minutes]

RES Report – Mark Schrader [2 minutes]

RCSS Report – Bill Brewer [2 minutes]

Old Business

Audit Committee Report

New Business

IEEE Scholarship Winner Report – Jeanne Christman

Open Discussion

Adjournment

IEEE Rochester Section Meeting

Date March 6, 2012

Attendance List

20 in Attendance

<u>Name</u>	<u>Position</u>
Fowlkes, William	Section-Chair
Saltzberg, Eugene	Section-Vice Chair/ emc-pse-Chair
Kendrick, F Jean	Section-Secretary
Thompson, Dennis	Section-Treasurer
Loui, Alexander	Section-Jr. Past Chair/ R1 Western Area Chair
Lee, Paul	Section-Senior Past Chair/tmc-Chair
Mcaleavey, Stephen	embs-Chair
Pettis, Gregory	mtts-Chair
Shipkowski, Jim	emc-pse-Chair
Qualich, Amedeo	Im-Chair
Ardis, Paul	Section-Membership Chair
De Vita, Joseph	Section-PACE Chair
Brewer, William	RCSS Liaison
Oh, Tae	caes-chap- Treasurer
Scheerens, Larry	vol-Member at Large
Tan, Pueywei	stud-rit-cs- Chair
Jones, Mitchell	stud-ur-Vice Chair
Kidder, Sullivan	stud-ur-Treasurer
Armstrong, Frank	member
Christman, Jeanne	guest – IEEE Scholarship