

Rochester Section Executive Committee Meeting

Date: Tuesday, February 5, 2019

Time: 12:00 PM

Place: China Buffet, 3333 W. Henrietta Rd., Rochester, NY 14623

Minutes

Meeting called to order at 12:06 pm. Quorum was established with 12 ExCom members.

I. Section Officer Reports

A. Section Chair Report: Sreeram Dhurjaty

☉ Updates:

- Remember to send regular status updates. This helped speed up meetings our previous meeting finished 30 minutes earlier than normal, giving everyone time to network while finishing their lunch.
- Happy New Year to all of our Chinese members.
- New members in attendance: Ashwin Menon (Business Manager for UR Student Chapter), Alex Fenger (Project Manager for UR Student Chapter), Danny Baliad (Pathfinder), and Malcom Sherman-Godfrey (RIT Secretary).
- Reminder to subscribe to the Rochester Engineering Society paper edition if you would like a print copy.
- Ram will be out of town on vacation for 11 days, so send your questions to other ExCom Officers.

B. Section Vice-Chair Report: Cristian Linte

☉ **JCM 2019** (Tuesday, April 9, 2019) - 4pm @ RIT

- All of the Society/Group presentation slots are filled
- Keynote presentation will be John Kregel.
- Will have a few outside members attending.
- ExCom meeting will occur at 2:30 prior to the JCM meeting (sorry, no subsidized lunch)

C. Section Treasurer Report: Bill Fowlkes

☉ 2019 Budget is finalized.

- ☉ Has been working with IEEE central to make sure we have all documentation in order for our 2018 rebate.
- ☉ STRATUS Workshop has its own separate bank account, so accounting may be more complicated in the future.

D. Section Secretary Report: Eric Brown

- ☉ **Reminder:** Email monthly status updates. As a new format to expedite meetings and focus on ExCom discussions, all Society, Group, and Committee Chairs should e-mail an update of recent and upcoming activities.
- ☉ Motion to approve December '18 Minutes - approved unanimously
- ☉ Motion to approve January '19 Minutes - approved unanimously

II. Chapter Society and Group Reports

A. Aerospace and Electronic Systems Society and Communications Society (AES10/COMM19): Cristiano Tapparello

- ☉ **No update**

B. Computer Society and Computational Intelligence Society (C16/CIS11): Bo Yuan

- ☉ Nothing to report

C. Electron Devices and Circuits and Systems: Sean Rommel, Karl Hirschman, Rob Pearson

- ☉ Nothing to report

D. Engineering in Medicine and Biology Society (EMB18): Cristian Linte

- ☉ Will be having a talk for the JCM, and looking to hold another meeting for spring.

E. Geoscience and Remote Sensing Society (GRS29): Emmett Lentilucci

⊙ Upcoming Activities

- The IEEE / GRS sponsored **STRATUS workshop** is coming up soon:
 - The event will be Feb 25-27, 2019 at RIT: <http://ewh.ieee.org/r1/rochester/grss/STRATUS2019>
 - We have received full sponsorship from both GRS and IEEE
 - We have secured 3 tutorials: Labsphere from NH, Beamio from Washington, Pix4D from San Francisco
 - We have secured 2 major keynote speakers:
 - Dr. Sally Rockey (Executive director of the foundation for food and agriculture research in Washington)
 - Dr. Steven Thomson (National Program Leader for the USDA in Washington)
 - Financial sponsorship from: Harris Corporation, Headwall Photonics, Eagle Hawk, Beamio, and HySpex
 - Registration is open through 2/11/19: <https://events.vtools.ieee.org/m/181351>
 - There are discounts for IEEE members and students
 - Paper submission is now closed. Papers are peer reviewed and will appear in IEEE Xplore
 - Currently 40 registered attendees, but many register the week of the event. Anticipating ~100 attendees.
 - Government shutdown could impact keynote speakers, so backup plans are being made.

F. Life Members Group: Mark Schrader

- ⊙ Would like input on Life Membership events that members would like to see happen.
- ⊙ Life Member clarification: Don't become a Life Member until AFTER turning 65 and the sum of your age + years experience ≥ 100 . [Jean Kendrick]

G. Microwave Theory & Techniques Society / Antennas & Propagation Society (MTT17/AP03): Jayanti Venkataraman

⊙ Upcoming Events:

- February 8th: Technical Presentation: [MICROWAVE WINDOWS AND ABSORBERS](#) presented by Jun (Brandon) Choi of the University of Buffalo, SUNY. 12pm-12:50pm at RIT in the Xerox Auditorium (GLE-2580)

H. Photonics Society (PHO36): Bruce Smith, Parsian Mohseni

- ⊙ No Report

I. Power and Energy Society / Industry Applications Society (PE31/IA34): Jean Kendrick

- ⊙ vTools did not provide report receipt for events submitted. Is paper documentation needed?

J. Signal Processing Society (SP01): Ray Ptucha

⊙ Upcoming Events:

- **The Western NY Image & Signal Processing Workshop** will be Friday, Oct 4th, at RIT
 - Considering changing the name to the *Western NY Machine Learning & Signal Processing Workshop*

K. Technology and Engineering Management Society (TEM14): Paul Lee

- ⊙ No update

L. Young Professionals: Eric Brown

- ⊙ Looking for a YP Vice Chair to help organize events and share the workload.
- ⊙ [Cristian Linte] - Recommended collaborating on an event with ROC Growth and/or Startup Drinks.
- ⊙ Upcoming Events:
 - Feb 21 - Casual networking event in the works. Location TBD.
 - Working on an event with RYP for April/May timeframe.

III. Student Chapter Reports

A. Rochester Institute of Technology: (Conrad) Gill Tsouri

- ◇ Preparing for [Imagine RIT](#). Will be presenting electric go kart project and a kid-friendly project. April 27th, 2019. 10am-5pm.

B. University of Rochester: Tom Howard

- ⊙ Have been struggling to get back in good standing with University because paperwork was not submitted for 3 years, but now sorted out.
- ⊙ Had 27 students at first meeting for semester.
- ⊙ Organizing a tour of LLE or ECE labs for students.

IV. Committee Reports

A. Membership Report: Howard Bussey

- ⊙ No update.

B. Awards Report: Jean Kendrick

- ⊙ Received a small portable Bluetooth speaker sample that could be IEEE branded and serve as an alternative to the current IEEE Tumblers. ~\$15 per device vs. ~\$10 per mug (prices may not be accurate)
- ⊙ Encouraging membership upgrades: [Senior Membership](#) (10+ years), and [Life Membership](#) (age 65+, and age + years of membership is ≥ 100)

C. Electronic Communications Coordinator: Greg Gdowski

- ⊙ IEEE is migrating sites, so haven't worked on fixing plugin that connects vTools generated events on website with Facebook.
- ⊙ EU General Data Protection Regulation (GDPR) - International privacy act requiring clear permissions on websites and in communications. Have to receive permission to post names and photos in official communications. All Chairs and Officers should have received an email about GDPR training.

D. Newsletter Report: Howard Bussey

- ⊙ Reports due before the 10th each month. HBussey@ieee.org

E. PACE Report: Alex Loui, Bruce Rubin

- ⊙ No update

F. Region 1 Report: Greg Gdowski

- ⊙ Officer Training Session in April 4th + 5th in South Bridge, MA
- ⊙ [2019 IEEE Region 1 Student Conference](#). March 8-10 at Binghamton University, Binghamton, NY
 - The 8 Northeastern United States (CT, MA, ME, NH, NJ, NY, RI and VT) meet to discuss mutual challenges and to compete in regional competitions. R1 covers housing for out-of-town attendees, and section frequently subsidizes travel.
 - Early registration deadline: 2/27/19. Hotel accommodations are included with the registration fee for attendees traveling >100 miles each way for conference on a first come - first served basis.
- ⊙ IEEE MIT Undergraduate Research Conference in the fall (early October)

G. Rochester Engineering Society (RES) Report: Greg Gdowski

- ⊙ RES Gala on April 13th
 - IEEE subsidizes attendance for members to attend with 1 guest (\$50 each, normally \$100 each)..
 - IEEE purchases 1 table for 10, and invite the IEEE scholarship recipients + 1 guest.
 - If there is significant demand, an additional table *may* be purchased.
- ⊙ The Meeting to select the RES and IEEE Scholarship recipients will be held on February 26. There are 2-3 candidates for the IEEE Scholarship.
 - IEEE Rochester Section website should be updated to reflect current scholarship. Presently lists 2016 application deadline.
 - IEEE Rochester Section will award 2 scholarships, each worth \$1,500.

H. Rochester Council of Scientific Societies (RCSS) Report: William A. Brewer

- ⊙ Update:
 - December meeting - Elected RCSS Officers (William Brewer was re-elected Secretary)
 - There was no January RCSS meeting (RCSS Treasurer went south for the winter)
 - No new activity so far this year.

- ⊙ Upcoming:
 - RCSS will likely do a more formal presentation for the School of Inquiry Mini-Grant when they do their follow-up presentation on the Bahamas marine biology trip later this year.

V. Old Business

VI. New Business

A. Rochester Engineering Symposium: David Krispinsky

- ⊙ Tuesday, April 23, 8:30am-5pm at the Rochester Riverside Convention Center.
- ⊙ Over 41 Presentations across all engineering disciplines. Upstate NY's largest PDH Event.
- ⊙ 3 confirmed speakers from IEEE.
- ⊙ Registration is now open:
 - \$140 for Early Bird registration (before April 1st). \$170 starting April 2nd.
 - \$20 for Students.
 - First 5 IEEE Student Members registered will receive admission paid by the Section.
 - Includes a continental breakfast during registration, coffee breaks between courses, lunch, and parking.
- ⊙ Networking happy hour at the end of the day.

B. Elections Nominating Committee - Sreeram Dhurjaty

- ⊙ We need to identify new ExCom Officer candidates for Chair, Vice Chair, Treasurer, and Secretary.
 - Bill Fowlkes has reached his term limit as Treasurer, and therefore cannot run again.
 - Sreeram Dhurjaty, Cristian Linte, and Eric Brown have only served 1 term in their respective positions.
- ⊙ Greg Gdowski will chair the committee. Jean Kendrick and Mark Schrader volunteered to serve on committee.
 - Current ExCom Officers and Officer candidates cannot serve on the nominating committee.

VII. Open Discussion

VIII. Adjournment

Motion to adjourn by Bill Fowlkes, second by William Brewer. Motion passed and meeting concluded at 1:04 pm.

IX. Attendance

ExCom Members	IEEE Members
Dhurjaty, Sreeram	Church, Rick
Linte, Cristian	Krispinsky, David
Brown, Eric	Scheerens, Larry
Fowlkes, William	Baliad, Danny
Kendrick, Jean	Frayda, Chris
Gdowski, Greg	Sherman-Godfrey, Malcom
Yuan, Bo	Fenger, Alex
Ientilucci, Emmet	Menon, Ashwin
Schrader, Mark	Mislatti, Reem
Loui, Alex	
Brewer, William	