

Rochester Section Executive Committee Meeting

Date: Tuesday, May 7, 2019

Time: 12:00 PM

Place: China Buffet, 3333 W. Henrietta Rd., Rochester, NY 14623

Minutes

Meeting called to order at 12:05 pm. Quorum was not established.

I. Section Officer Reports

A. Section Chair Report: Sreeram Dhurjaty

- Updates:
 - a) IEEE Milestone for Silicon Controlled Rectifier (SCR)/Thyristor in Clyde, NY
 - (1) Event will be held on June 14th.
 - (2) Will be going this week for a site visit to scope out the venue.
 - (3) Dedication will be held in the building where original work was done.
 - (4) Several IEEE dignitaries will be attending.
 - b) Next 2 months will be held at Tandoor of India
 - c) Greg Gdowski is running for Region 1 director. Cannot advertise through

B. Section Vice-Chair Report: Cristian Linte

- **JCM 2019** Recap (Tuesday, April 9, 2019) - 4pm @ RIT
 - a) 65 people in attendance
 - b) Event went smoothly. Food was good.
 - c) Going forward there is a suggestion for an earlier date.
 - d) Discussion
 - (1) Need to better delegate to the Chapter Chairs so Vice Chair doesn't find all speakers
 - (2) Meeting rooms are complementary since it involves RIT faculty.
 - (3) Student registrations??
 - (4) Discuss financials next time

C. Section Treasurer Report: Bill Fowlkes

- GRSS income had to be recalculated since the joint society is claiming the income, so it will not be as good of a thing as
- Pre-college budget is negative because \$1500 was budgeted and \$2000 was paid out.
- We received our IEEE rebate check, including the bonus for meeting schedule, but was only \$6867.85 (That compares to \$7471 last year and \$8135 from two years ago. If you look at the details of this report it is pretty obvious that low-activity chapters are killing us!). Membership has also declined some.
- The following groups did not meet the IEEE activity requirements (2 Technical Meetings), and therefore brought in no money with the IEEE rebate:
 - (1) EMB - 0 - There was 1 event, but no report was filed
 - (2) Photonics - 0
 - (3) AES/Com - 1
 - (4) MTT - 1
 - (5) EMC - 0
 - (6) Young Professionals - 1
 - (7) Life Members - 1
- Some of these groups had activities, but 0 or 1 Technical meetings is not enough to receive the rebate. $7 \times 220 = \$1540$ that we left on the table, which is enough to bring us back up to 2017 funding.
- Creating an L31 to report at event requires entering the event details in vTools. Events created in advance are advertised the event on the Rochester IEEE website and other IEEE event pages, and completing the L31

only require submitting the attendance (# IEEE Members and non-members). Events do not count until attendance is reported.

- **Only Technical events count toward the rebate.**
- For 2019, we currently have only 2 technical meetings.
- Greg Gdowski motions that: “Any chapter that doesn’t file 2 activities in a year will have their budget reduced by \$220”.
 - a) Seconded by Eric Brown
 - b) Without a quorum this motion must be tabled until next week.

D. Section Secretary Report: Eric Brown

- **Reminder:** Email monthly status updates.
- Motion to approve April '19 Minutes was not completed due to lack of quorum.
- Reminder that next month’s meeting will be held at Tandoor of India.

II. Chapter Society and Group Reports

A. Aerospace and Electronic Systems Society and Communications Society (AES10/COMM19): Cristiano Tapparello

- No update

B. Computer Society and Computational Intelligence Society (C16/CIS11): Bo Yuan

- Nothing to report

C. Electron Devices and Circuits and Systems: Sean Rommel, Karl Hirschman, Rob Pearson

- No update

D. Engineering in Medicine and Biology Society (EMB18): Cristian Linte

- Nothing to report

E. Geoscience and Remote Sensing Society (GRS29): Emmett Lentilucci

- No update

F. Life Members Group: Mark Schrader

- Arranging a meeting on Vector Network Analyzer (VNA) fundamentals and applications, for sometime in the fall, probably September. Looking for a co-sponsor (i.e. AES). I hope to attract Harris people, especially with this talk.

G. Microwave Theory & Techniques Society / Antennas & Propagation Society (MTT17/AP03): Jayanti Venkataraman

- No Update

H. Photonics Society (PHO36): Bruce Smith, Parsian Mohseni

- No update

I. Power and Energy Society / Industry Applications Society (PE31/IA34): Jean Kendrick

- Nothing to report
- Looking for someone for Industry Applications Society portion of society.

J. Signal Processing Society (SP01): Ray Ptucha

- Upcoming Events:
 - a) June 12-14: *Machine Intelligence & Deep Learning 3-Day Workshop* by Majid Rabbani and Raymond Ptucha. RIT campus, <https://www.rit.edu/kgcoe/cqas/machinelearning>. IEEE members get 10% registration discount. PDH credits offered.
 - b) June 26th: NVIDIA Deep Learning Institute “*Fundamentals of Deep Learning for Natural Language Processing*”, RIT campus, GLE-1100, Noon-6pm. For more information, contact Ray Ptucha.
 - c) Rochester Signal Processing Society would like to hold weekly meetings this summer for local engineers in industry as well as students. The focus will be on *Reinforcement Learning*. We will go through much of

UC Berkeley CS 294 by Dr. Sergey Levine, Fall 2018 edition. If you are interested in attending, contact Ray Ptucha.

- d) October 4th: **The Western NY Image & Signal Processing Workshop** at RIT campus.
(1) First invited speaker has been confirmed: Dr. Junsong Yuan from SUNY/Buffalo.

K. Technology and Engineering Management Society (TEM14): Paul Lee

- Working on a joint PACE/TEMS event in early fall.

L. Young Professionals: Eric Brown

- Looking for a YP Vice Chair to help organize events and share the workload.
- Upcoming Events:
 - a) Thursday, May 9th - Startup Drinks @ ROC Brewing
 - b) Will plan social networking event later next month.

III. Student Chapter Reports

A. Rochester Institute of Technology: (Conrad) Gill Tsouri

- Bioprinting group

B. University of Rochester: Tom Howard

- No report

IV. Committee Reports

A. Membership Report: Howard Bussey

- Nothing to report.

B. Awards Report: Jean Kendrick

- June 30th is the deadline for Region 1 Awards. Greg cannot nominate because he is on the review committee. Cannot self-nominate for awards, but only need to submit a paper application
- Duncan Moore was selected for the IEEE-USA Entrepreneurial Award.

C. Electronic Communications Coordinator: Greg Gdowski

- Webpages are being migrated to a new server. Should be completed by the end of the week (5/10/19).

D. Newsletter Report: Howard Bussey

- Final copy of next month's RES newsletter is due on Friday. HBussey@ieee.org

E. PACE Report: Alex Loui, Bruce Rubin

- [See PACE/TEM event planning above]

F. Region 1 Report: Greg Gdowski

- Milestone event June 14th. This is the first EVER Power & Energy Milestone.
 - a) Toshio Fukuda, [IEEE President-Elect](#), may be in attendance.
 - b) Tom Coughlin, [IEEE-USA President](#), will be in attendance.

G. Rochester Engineering Society (RES) Report: Greg Gdowski

- RES Gala on Saturday, April 13th
 - a) Had 13 attendees from IEEE including Margaret Cech (IEEE Scholarship recipient) and her father.
 - b) Overall was a great success.
- RES Annual Meeting on May 22nd. Greg Gdowski will be speaking.

H. Rochester Council of Scientific Societies (RCSS) Report: William A. Brewer

- The City school group returned safely from San Salvador in the Bahamas and will have a meeting later to report on the trip.

V. Old Business

A. [Rochester Engineering Symposium](#): David Krispinsky & Jean Kendrick

- Tuesday, April 23, 8:30am-5pm at the Rochester Riverside Convention Center.
- Ray Ptucia was the Keynote Speaker, and did a great job.

- 15th Annual Symposium. 510 Attendees, a new record!
- Next year: Advertise on vTools.

B. Elections Nominating Committee - Greg Gdowski

- Nominations for ExCom Officer candidates for Chair, Vice Chair, Treasurer, and Secretary are complete, and the Nominating Committee members [[Greg Gdowski \(chair\)](#), [Jean Kendrick](#), and [Mark Schrader](#)] will be meeting soon. The slate of candidates will be presented next month at the ExCom Meeting.

C. Speaker Gifts - Jean Kendrick

- New gifts need to be ordered.

D. Summer Event - Greg Gdowski

- Need to decide on summer event location, time.
- Suggestion was made for something at the Rochester Museum and Science Center.

E. IEEE Section Banner - Jean Kendrick

- Motion to procure new Rochester Section IEEE banner passed unanimously at April ExCom Meeting.
- Joe DeVita had a generic IEEE Generic banner that was passed on to Jean Kendrick.

VI. New Business

A. Request to sponsor Electrostatics Society of America Annual Meeting (June 10-12) - Kelly Robinson

- Specifically, [Kelly Robinson] requests that IEEE Rochester Section provide the following support:
 - (1) Promote our 2019 Electrostatics Society of America Annual Meeting to your members.
 - (2) Encourage your members to submit abstracts for presentation. Even though the deadline is 3/25/19, we have some flexibility in considering additional abstracts for presentations.
 - (3) Seek volunteers to help run our conference; staff our registration table, serve as “local ambassadors,” answering questions, helping our guests find their way, generally helping make visiting Rochester a good experience.
 - (4) Encourage your student members to participate by paying a portion of the \$100 Student Registration Fee that includes attending all technical sessions, continental breakfast, lunch and coffee breaks for each of 3 days.
- Discussion of request did not oppose requests 1-3, but there was not generally support for monetary contributions or subsidizing.
- This request could not be voted on due to the lack of quorum.

VII. Open Discussion

None

VIII. Adjournment

Meeting Adjourned with the completion of the agenda at 1:09 pm.

IX. Attendance

ExCom Members	IEEE Members
Dhurjaty, Sreeram	Church, Rick
Linte, Christian	Krispinsky, David
Brown, Eric	Scheerens, Larry
Fowlkes, William	Frayda, Christine
Kendrick, Jean	DeVita, Joseph
Gdowski, Greg	Stubler, Peter
Schrader, Mark	Das, Madiraleshi
Ptucha, Ray	
Paschal, Harold	