

IEEE Rochester Section ExCom Meeting

January 4, 2022

Minutes Draft for Review/Approval

Meeting (in-person @ Tandor of India plus WeBex) called to order at 12:03 by Chair, quorum established.

A. Chair Report – Eric Brown:

- All financial, meeting, and officer reports for 2021 due to Region 1 by Friday, Feb. 18.
- Please complete L31's ASAP.

B. Vice-Chair Report - Cristian Linte:

- The 2022 JCM will be part of the Milestone celebration at Kodak on April 26, 2022.

- C. Treasurer Report - Howard Bussey:

- Checking and Investment/Savings accounts status.
- Draft 2022 budget .ready for review.
- Reimbursement/Disbursement instructions added to website volunteer resources page.
- IEEE is tax exempt – don't pay sale tax; contact him to get exemption certificate (IEEE corporate has to provide it).
- Need \$10 from attendees.
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D. Secretary Report – Paul Lee:

- No candidate for position for 2022 term.
- No new minutes for review/approval.
- Email any meeting announcements to Secretary.

Old Business – Eric Brown:

Digital Camera Milestone @ Kodak

- April 26, 2022 at Kodak Center.
- Reaching out to engineers involved to attend.
- Plaque order - need 2022 budget item to pay for it.

Section Elections: [Ram D., Mark S., Bill F.]

- Selected slate of Rochester Section Officers:
 - Chair: Eric Brown
 - Vice-Chair: Kelly Robinson
 - Treasurer: Howard Bussey

- Secretary: TBD
- Kelly Robinson acting secretary - Paul Lee to assist in transition
- Mark to resend solicitation for candidate.

New Business – Eric Brown:

2922 Budget Draft

1. 4.10.3 (JCM) \$1000 copied from 2021 budget
2. 4.10.x (Milestone) plaque, rental, \$1000 catering (WAG)
3. 4.70.3 \$500 for TRFSEF and E3 fairs; waiting for requests
4. 4.80.5 \$3000 2 IEEE/RES scholarships
5. 4.70.x split off LIFE, YP, PACE?

Budget Process:

Today: present draft + approve resolution to pay milestone plaque (\$850) and JCM/milestone deposit (\$500) invoices

1/10-1/15: working meeting; send finalized budget to EX-COM

2/1: Approve budget at EX-COM

E. Chapter Society/Group Reports

A. AES and COMM Society (1/2)

- 1 joint meeting with Buffalo, need L31 to file.
- Need new volunteers.

B. Computer and Computational Intelligence Society (1/2)

C. Electron Devices / Circuits and Systems (3/2)

D. EMBS (1/2)

- Co-sponsored 1 event - need to file L31

E. Geoscience and Remote Sensing Society - Emmett Lentilucci: 4/2)

- • L31 for Stratus Conference?

F. Life Members - Mark Schrader: (2/2)

- December 4: 12 attended Antique Wireless Association Museum guided tour (Vtools Event 285361).
- Dec. 16 -Evolution of Electronics and Informatics in Medical Imaging.

G. MTT/AP Society (3/2)

- 2 events need attendance report before complete.

H. Photonics Society (0/2)

I. P&E / IA Society (2/2)

Webinar topics in progress

- UR Solar Energy Project
- Solar Lighting
- IAS satellite meeting?
- Smart grid (Feb. 2022)
- RES Symposium April 21

J. Signal Processing Society - Alex Byrley: (5/2)

- 5 events for 2021.
- 2 Events require attendance report

K. TEM Society - Paul Lee: (1/2)

- Dec. 16 @ noon (WeBex) - Why and How to pursue an MBA degree

• L. Young Professionals - Eric Brown: (2/2)

Student Branch Reports - Mark Schrader:

A. RIT (0/4)

- E-board meeting & Interest meeting coming soon

B. University of Rochester (11/4)

- No events during Winter Break.
- Expecting number of 2021 events exceeded bonus level.

Committee Reports

A. Membership Development - position open:

B. Awards Committee - Jean Kencrick:

C. Electronic Communications: Howard Bussey:

- Content updates
 - Supporting Organizations
 - Please look at (<https://r1.ieee.org/rochester/ieee-rochester-section-sponsors/>) and send updates to Chris / Howard
- Process updates:
 - Newsletters and minutes are being updated manually; automatic process broke (honest, we didn't do it) and we're learning how to fix it.
 - Please send submissions to Chris and Howard:
roc_comm_admin@ieee.org [will work for future ECOM Chairs]
 - Volunteer Resources now under "About" top menu item

D. Newsletter - Mark Schrader:

- December Newsletter is now online
- Deadline for February Newsletter content Monday, January 10

E. PACE

Consider applying for Region PACE funding of Pre-College programs.

F. Region 1 - Joe Ott:

- Bill F. will be the new R1 Treasurer - responsible for \$1M budget and section rebates.
- In-person meeting will occur in 2022. August??

G. Rochester Engineering Society (RES):

- RES/IEEE Scholarship:
 - Feb 1 2022 - Award notification.
 - Applications closed early because so many applications.
- RES Gala is in flux - considering virtual (due to NY state COVID situation).

H. RCSS:

Open Discussion

Adjourned 13:21 - Next ExCom: Tuesday, February 1, 2022 noon via WebEx.