

## IEEE Rochester Section ExCom Meeting Minutes

Date: Tuesday, March 7th, 2023

Time: 12:00 AM

Place: Tandoor of India,

Meeting (in person @ Tandoor of India plus WebEx)

**Attendees:** Howard Bussey, Sreeram Dhurjaty, Bill Fowlkes, Chris Frayda, Emmett Ientilucci, Jean Kendrick, Dave Krispinsky, Santosh Kurinec, Ming-Lun Lee, Joe Ott, Anthony Palumbo, Kelly Robinson, Mark Schrader, Eric Zeise

### Meeting called to order by Chair.

#### I. Section Officers Report.

##### A. Chair Report – Eric Brown:

1. Chair is out of town. Vice Chair Kelly Robinson presiding.
2. A somewhat condensed meeting due to technical difficulties with WebEx  
Thanks to Joe Ott for resolving many issues.
3. Sections Congress Recommendations
  - Region 1 can submit up to three recommendations
  - 2022 recommendations (our chance to influence National directions)
    - Multi-year membership opportunity
    - Provide continuing education
    - Provide resources to sections
  - <https://sections-congress.ieee.org/virtual-recommendations.html>

##### B. Vice Chair Report – Kelly Robinson:

1. Rochester Contributions to Space Technologies
  - Tentatively scheduled for mid April
  - Dessert reception, Gambit presentation & Panel discussion, Viewing of exhibition, and Planetarium Show (featuring photos from JWST),
  - Location Rochester Museum and Science Center
  - If combined with JCM then RMSC catering locked in (hors doevres only).
  - Progress, but still requires additional work.
2. Joint Chapters Meeting
  - Early May (but lower student participation?)  
(avoid April 3rd - 7th to avoid School Spring break)  
(perhaps 3 out of 4 weeks in April with school breaks or religious holidays)
  - Date and Location TBD
  - Xerox Theatre (80 person capacity) might be a good JCM venue  
(Greg Gdowski has had some initial discussions)
  - Suggestions from our last discussion:
    - Investigate 4 presentations in 2 tracks (instead of 6 presentations in 3 tracks)
    - Try to find presentations that span chapter boundaries
    - Investigate RIT Imaging Science dept. and Astronomy dept.
  - Planning for a 2nd JCM in Fall 2023 (to help engage students):
3. Working to create an IEEE Rochester Section Events Calendar
  - Now set up on Google Calendar - learning how to use this.
  - 2023 Q1 Calendar is coming together
  - Will help us schedule events at a sensible pace and avoid conflicts
  - Please send event information (title, date, location) to the Vice-Chair

##### C. Treasurer Report – Howard Bussey:

1. New Section Treasurer Emmett Ientilucci is working with Howard Bussey to finalized the 2023 Budget
2. 2023 Budget will be distributed via e-mail for review by in mid-March  
Discussion and voting to take place via e-mail.
3. MGA Ops defines minimum budget (\$200) for Chapters/Affinity groups.

4. Mark Schrader - Propose approval of increase in number of IEEE scholarships offered through the Rochester Engineering Society from 2 -> 3 (\$3K -> \$4.5K) (E - 90, 4.80.5 Grants and Awards already reads \$4,500 - done).
  5. \$614 for standing banner is allocated in the 2023 budget.  
Will use the new banner at the Terra Science Fair (IEEE Rochester Section sponsor)
  6. Will summarize cash-flow & accounts in future meetings
  7. Last steps: Eric Brown distributes for comment. Eric Brown polls for approval, Eric Zeise incorporates budget into March ExCom notes as a record for posterity.  
(see last two pages of these meeting notes)
- D. Secretary Report – Eric Zeise:
1. February meeting minutes distributed
  2. Please e-mail any meeting announcements to ekzeise@ieee.org.

## II. Old Business.

- A. None

## III. New Business.

- A. Budget will be finalized by mid-March with on-line discussion and voting
- B. Heterogeneous Integration presentation by IEEE Distinguished Speaker Mukta G. Farooq (IBM) at R.I.T. Golisano Hall, GLO-2400 on Friday, March 31st from 12:00 - 1:00 (Pizza served)
- B. \$614 appropriated for new IEEE banner and stand.
- C. Question of whether to approve an increase in number of IEEE scholarships offered through the Rochester Engineering Society from 2 -> 3 (\$3K -> \$4.5K)

## IV. Chapter, Society, and Group Reports / Discussion.

- A. Aerospace & Electronic Systems Society and Communications Society,  
[ 0/2 ] AES10 / COMM19 - Chair TBD
- B. Computer Society and Computational Intelligence Society,  
[ 0/2 ] C16 / CIS11 - Chair TBD (perhaps Dr. Cory Merkle, RIT)
- C. Electron Devices, Circuits and Systems,  
[ 0/2 ] ED15 - Chair Dr. Santosh Kurinec & Dr. Karl Hirschman
- D. Engineering in Medicine and Biology Society,  
[ 0/2 ] EMB18 - Christian Linte
- E. Geoscience and Remote Sensing Society,  
[ 0/2 ] GRS29 - Emmett Ientlucci
  - GRSS Stratus in Rochester at RIT CIS 1st floor, 22-24 May 2023 (~130 attendees)
  - Region 1 Student activities had a drone competition (contact Vince Suchy)
- F. Life Members (Affinity group),  
[ 0/2 ] Mark Schrader
  - Planning April/May talks:
    - Oxygen concentrator.
    - Transmission-line Loudspeakers.
- G. Microwave Theory & Techniques Society and Antennas & Propagation Society,  
[ 0/2 ] MTT17 / AP03 - Chair TBD
- H. Photonics Society,  
[ 0/2 ] PHO36 - Chair TBD
- I. Power and Energy Society and Industry Applications Society,  
[ 0/2 ] PE31 / IA34 - Kelly Robinson
  - Planning a sub-station tour in May?
  - Planning to schedule tour of Moses Hydropower plant at Niagara Falls (engage Buffalo & R! West) (Santosh Kurinec has contact)
- J. Signal Processing Society,  
[ 0/2 ] SP01 - Eric Zeise
  - Partway through breaking up WNYISPW presentation recording into individual talk videos for Rochester Section YouTube Channel

- Starting investigations and logistics for the 2023 WNYISPW
- K. Technology and Engineering Management Society,  
[ 0/2 ] TEM14 - Paul Lee
  - Nothing new to report
- L. Young Professionals (Affinity group),  
[ 0/2 ] Eric Brown
  - Networking event in plans for early spring
- M. Women in Engineering (Affinity group),  
[ 0/2 ] WIE - Deyasini Majumdar,
  - Nothing new to report

## V. Student Chapter Reports.

- A. Rochester Institute of Technology  
[ 0/4 ] Connor Chernesky (4th year BS/MS EE student, student chapter webmaster)
  1. 2023-2024 Officers election
  2. Imagine RIT in April (plan to present autonomous Go-Kart findings).
  3. File Student Branch plan for 2023 with IEEE.
- B. University of Rochester  
[ 0/4 ] Amelia Kwak (ECE & History, Western Region rep for IEEE)
  1. 2023 Student Branch plan submitted to IEEE
  2. Tour of the University of Rochester Power Station postponed into March
  3. Two students plan to attend the Region 1 & 2 Student Conference at the University of Maine in April.
    - Region 1 can pay for Hotel accommodations and registration.  
Need to be IEEE Student members
    - Line item in budget for only \$350 in support of UofR
    - Contact Sue Wong (R1 coordinator) and Greg Gdowski (R1)  
(Joe Ott: Students cover transportation costs, R1 covers the rest)

## VI. Committee Reports.

- A. Membership Development Report - Bill Fowlkes
- B. Awards Report - Jean Kendrick
  1. Standing banner for events ordered, received and displayed at the meeting
- C. Electronic Communications Report - Chris Freyda & Howard Bussey
  - No Report
- D. Newsletter Report - Mark Schrader
  1. Newsletter is now on-line
  2. March RES Magazine deadline is 10-February  
(Mention of March E-cubed fair.)
  3. Prepare summaries of Student Branch officers
- E. PACE Report - Alex Loui
- F. Region 1 Report - Greg Gdowski
  1. April 13-14: IEEE Region 1 and Region 2 Student Conference at University of Maine
  2. August 11-14: Sections Congress 2023 in Ottawa, Canada
  3. October 2023 Student Conference at MIT
- G. Rochester Engineering Society Report (RES) - Greg Gdowski
  1. RES Scholarships are now open:
    - Two IEEE scholarships for \$1500 each available for College Juniors.
  2. RES in-person Symposium, Tuesday, April 25th, 2023 Riverside Convention Center
    - Ram Dhurjaty, Kelly Robinson & Santosh Kurinec are speakers at this event.
    - RES Tutoring has resumed. If interested, inquire through Eric Brown or RES.
- H. Rochester Council of Scientific Societies (RCSS) Report

## VII. Open Discussion.

## VIII. Adjournment.

	PROGRAM REVENUE	2022 Budget	2022 Actual	2022 actual - 2022 budget	2023 Budget	2023 budget - 2022 budget	Comments
2.10.0	Meetings & Social Events	\$ -	\$ -	\$ -	\$ -	\$ -	
2.10.1	ExCom	\$ 1,100.00	\$ 507.50	\$ 592.50	\$ 1,650.00	\$ 550.00	15 people, \$10, 11 months
2.10.2	Social Event (was: Dinner Meeting)	\$ 600.00	\$ 75.00	\$ 525.00	\$ 600.00	\$ -	30 people @\$20
2.10.3	Joint Meeting	\$ 120.00	\$ 1,160.00	\$ 1,040.00	\$ 1,200.00	\$ 1,080.00	
2.10.4	Region 1 Meeting		\$ -	\$ -	\$ 2,250.00	\$ 2,250.00	
2.10.5	Section Congress		\$ -	\$ -	\$ -	\$ -	
2.10.6	RES Dinner	\$ -	\$ -	\$ -	\$ -	\$ -	
2.10.7	Volunteer Recognition Dinner		\$ 370.00	\$ 370.00	\$ 450.00	\$ 450.00	15 guests@\$30
2.10.x	Digital Camera Milestone		\$ -	\$ -	\$ -	\$ -	
2.20.0	Publication Income		\$ -	\$ -	\$ -	\$ -	
2.20.1	Roch Eng	\$ 50.00	\$ -	\$ (50.00)	\$ -	\$ (50.00)	≡
2.50.0	Conference Revenue		\$ -	\$ -	\$ -	\$ -	
2.50.3	SP Workshop	\$ 7,300.00	\$ 1,215.00	\$ (6,085.00)	\$ 4,650.00	\$ (2,650.00)	registration + 15%; includes support
	Educational Activities		\$ -	\$ -	\$ -	\$ -	
2.60.1	GRS STRATUS Workshop	\$ -	\$ -	\$ -	\$ -	\$ -	
2.60.2	EDS/Photonics Workshop	\$ -	\$ -	\$ -	\$ -	\$ -	
2.60.4	Engineering Symposium	\$ -	\$ -	\$ -	\$ -	\$ -	
2.70	Professional Activities		\$ -	\$ -	\$ -	\$ -	
2.70.2	Rochester ISTEP		\$ -	\$ -	\$ -	\$ -	
2.70.3	Eng Week		\$ -	\$ -	\$ -	\$ -	
2.70.4	Young Professionals Affinity Group		\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	
2.70.5	Life Members	\$ -	\$ 18.00	\$ 18.00	\$ 18.00	\$ 18.00	
2.70.6	Membership		\$ -	\$ -	\$ -	\$ -	
2.70.7	PACE		\$ -	\$ -	\$ -	\$ -	
2.80.0	Student Activities		\$ -	\$ -	\$ -	\$ -	
2.80.1	RIT student chapter rebate.	\$ 50.00	\$ 462.00	\$ 412.00	\$ 462.00	\$ 412.00	
2.80.4	U of R student chapter rebate.	\$ 50.00	\$ -	\$ (50.00)	\$ 462.00	\$ 412.00	
2.90.0	Other		\$ -	\$ -	\$ -	\$ -	
3.00.0	OTHER RECEIPTS		\$ -	\$ -	\$ -	\$ -	
3.10.0	Rebate from IEEE HQ	\$ 852.00	\$ 6,541.00	\$ 5,689.00	\$ 5,122.70	\$ 4,270.70	
3.30.0	Technical Sections		\$ -	\$ -	\$ -	\$ -	
3.30.0	Sections or Councils	\$ -	\$ -	\$ -	\$ -	\$ -	
3.30.1	Comm Soc		\$ -	\$ -	\$ -	\$ -	
3.30.2	CS/CIS		\$ -	\$ -	\$ -	\$ -	
3.30.3	EC		\$ -	\$ -	\$ -	\$ -	
3.30.4	ED		\$ -	\$ -	\$ -	\$ -	
3.30.5	EMB		\$ -	\$ -	\$ -	\$ -	
3.30.6	EMC & PS		\$ -	\$ -	\$ -	\$ -	
3.30.7	GRS		\$ -	\$ -	\$ -	\$ -	
3.30.8	MTT		\$ -	\$ -	\$ -	\$ -	
3.30.9	PE/IA		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	
3.30.10	PH		\$ -	\$ -	\$ -	\$ -	
3.30.11	SP		\$ -	\$ -	\$ -	\$ -	
3.30.12	TEM		\$ -	\$ -	\$ -	\$ -	
3.40.0	Interest	\$ 50.00	\$ 132.83	\$ 82.83	\$ 125.00	\$ 75.00	
3.50.0	Dividends		\$ -	\$ -	\$ -	\$ -	
3.60.0	Realized Gain/(Loss) on Sale of Investments		\$ -	\$ -	\$ -	\$ -	
3.62.0	Unrealized Gain/(Loss) on Investments (Market Value)		\$ -	\$ -	\$ -	\$ -	
3.65.0	Gain/(Loss) on Sale of Furniture & Equipment		\$ -	\$ -	\$ -	\$ -	
3.70.0	Other (Transfer of Capital)	\$ 20,676.00	\$ -	\$ (20,676.00)	\$ -	\$ (20,676.00)	
	<b>Total Income</b>	<b>\$ 30,848.00</b>	<b>\$ 10,646.33</b>	<b>\$ (20,201.67)</b>	<b>\$ 10,646.33</b>	<b>\$ (20,201.67)</b>	
	<b>PROGRAM EXPENSES</b>						
4.10.0	Meetings & Social Events	\$ -	\$ -	\$ -	\$ -	\$ -	
4.10.1	ExCom	\$ 2,640.00	\$ 1,690.60	\$ (949.40)	\$ 3,301.20	\$ 661.20	15@\$20 + 20% tip
4.10.2	Social Event (was Dinner Meeting)	\$ 1,500.00	\$ 289.93	\$ (1,210.07)	\$ 289.93	\$ (1,210.07)	
4.10.3	Joint Meeting	\$ 5,000.00	\$ 4,969.97	\$ (30.03)	\$ 5,000.00	\$ -	
4.10.4	Region 1 Meeting	\$ 400.00	\$ -	\$ (400.00)	\$ -	\$ (400.00)	
4.10.5	Section Congress	\$ -	\$ -	\$ -	\$ 4,500.00	\$ 4,500.00	
4.10.6	RES Dinner	\$ -	\$ -	\$ -	\$ -	\$ -	
4.10.7	Volunteer Recognition Dinner	\$ 900.00	\$ 15.24	\$ (884.76)	\$ 900.00	\$ -	30 @ \$30
4.10.x	Digital Camera Milestone	\$ 1,450.00	\$ 100.00	\$ (1,350.00)	\$ -	\$ (1,450.00)	
4.20.0	Publication Expenses		\$ 2,025.00	\$ 2,025.00	\$ 2,350.00	\$ 2,350.00	\$2,000 + 2 * \$175 extra pages
4.20.1	Roch Eng	\$ 2,000.00	\$ 270.00	\$ (1,730.00)	\$ 270.00	\$ (1,730.00)	
4.50.0	Conference Expenses		\$ -	\$ -	\$ -	\$ -	
4.50.3	SP Workshop	\$ 6,000.00	\$ 39.97	\$ (5,960.03)	\$ 50.00	\$ (5,950.00)	
4.60.0	Educational Activities		\$ -	\$ -	\$ -	\$ -	
4.60.1	GRS STRATUS Workshop	\$ -	\$ -	\$ -	\$ -	\$ -	
4.60.2	EDS/Photonics Workshop		\$ -	\$ -	\$ -	\$ -	
4.60.4	New Chapter Development		\$ -	\$ -	\$ -	\$ -	

4.70.0	Professional Activities	\$ -	\$ -	\$ -	\$ -	\$ -	
4.70.1	Rochester Engineering Society Dues	\$ 285.00	\$ -	\$ (285.00)	\$ 270.00	\$ (15.00)	
4.70.3	Pre-college Student Activities	\$ 1,000.00	\$ 500.00	\$ (500.00)	\$ 1,000.00	\$ -	Fairs
4.70.4	PA: Young Professionals Affinity Group	\$ 300.00	\$ 101.78	\$ (198.22)	\$ 300.00	\$ -	
4.70.5	PA: Life Members	\$ 300.00	\$ 1.34	\$ (298.66)	\$ 300.00	\$ -	
4.70.6	Membership	\$ 100.00	\$ -	\$ (100.00)	\$ 100.00	\$ -	
4.70.7	PA: PACE	\$ 300.00	\$ -	\$ (300.00)	\$ 300.00	\$ -	
4.70.9	WIE	\$ 300.00	\$ -	\$ (300.00)	\$ 300.00	\$ -	
4.70.8	Rochester Council of Scientific Societies		\$ -	\$ -	\$ -	\$ -	
4.80.0	Student Activities		\$ -	\$ -	\$ -	\$ -	
4.80.1	RIT	\$ 360.00	\$ -	\$ (360.00)	\$ 2,865.00	\$ 2,505.00	3 Sts, 4 days food@50, 3 nites @200, 30 registration
4.80.4	UofR	\$ 306.00	\$ -	\$ (306.00)	\$ 2,865.00	\$ 2,559.00	3 Sts, 4 days food@50, 3 nites @200, 30 registration
4.80.5	Grants and Awards	\$ 4,500.00	\$ 3,000.00	\$ (1,500.00)	\$ 4,500.00	\$ -	This will be 3 \$1500 Scholarship
4.90.0	Other Program Expenses		\$ -	\$ -	\$ -	\$ -	
5.50.0	Technical Sections		\$ -	\$ -	\$ -	\$ -	
5.50.1	AES/Comm Soc	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.2	CS/CIS	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.3	EC	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.4	ED	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.5	EMB	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.6	EMC & PS	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.7	GRS	\$ 4,000.00	\$ 77.28	\$ (3,922.72)	\$ 10,000.00	\$ 6,000.00	
5.50.8	MTT/AP	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.9	PE/IA	\$ 200.00	\$ 4.95	\$ (195.05)	\$ 200.00	\$ -	
5.50.10	PH	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.11	SP	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.50.12	TEM	\$ 200.00	\$ -	\$ (200.00)	\$ 200.00	\$ -	
5.60	Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	
6	Postage & Supplies	\$ 30.00	\$ -	\$ (30.00)	\$ 644.50	\$ 614.50	\$30 post for gifts + \$614.50 Jean Banner
6.20.0	Other Expenses		\$ -	\$ -	\$ -	\$ -	
7.00.0	Reserve Allocation Expense		\$ -	\$ -	\$ -	\$ -	
7.20.0	Sales of Investments		\$ -	\$ -	\$ -	\$ -	
8.00.0	Disbursements		\$ -	\$ -	\$ -	\$ -	
8.20.0	Purchases of Investments		\$ -	\$ -	\$ -	\$ -	
	<b>Total Expenses</b>	<b>\$ 33,871.00</b>	<b>\$ 13,086.06</b>	<b>\$ (20,784.94)</b>	<b>\$ 13,086.06</b>	<b>\$ (20,784.94)</b>	
	<b>Income less expenses</b>				<b>\$ (2,439.73)</b>		

A. Next ExCom meeting: Tuesday, April 4th at 12:00 Noon (Tandoor of India)

**2023 IEEE Rochester Section budget follows:**