

**IEEE Rochester Section ExCom Meeting  
Minutes Draft for Review/Approval**

Date: Tuesday, December 5th, 2023

Time: 12:00 AM

Place: Tandoor of India,

Meeting (in person @ Tandoor of India plus WebEx)

**Attendees:** Eric Brown, Christine Frayda, Jean Kendrick, Dave Krispinski, Ming-Lun Lee, Joe Ott,  
Kelly Robinson, Mark Schrader, Eric Zeise

**Meeting called to order by Chair.**

**I. Section Officers Report.**

**A. Chair Report – Eric Brown:**

- Section Elections end on December 11th. Remember to Vote !  
(Unopposed slate - requires Region approval)  
(To date: of 441 eligible voters, ~ 5% have voted (slightly better than 4% Region avg.)
  - Chair: Kelly Robinson
  - Vice Chair: Emmett Ientilucci
  - Treasurer: Lyle Tague
  - Secretary: Eric Zeise
- Section Historian position has been officially established in vTools: Mark Schrader
- Mark Schrader is stepping down as LM chair - Looking for a volunteer for this post.  
Thank-you for your many years of service !
- Region 1 Position updates
  - Joe Ott will be the Region 1 Secretary
  - Emmett Ientilucci will be the Western NY Area Chair
- Many 'features' experienced with vTools and Nominating tools
- Make sure to update vTools events and report attendance
  - Registration in vTools as "Event Sponsor"
  - New **@Event** digital check-in and registration on the Event page  
Useful for adding guests and other attendees at an event
  - There are no rollovers of IEEE funding from year-to-year

**B. Vice Chair Report – Kelly Robinson:**

- Awards and Volunteer Recognition Dinner
  - Wednesday, December 6th, 2023 6:00 PM - 9:00 PM at  
Glendoveers, 2328 Old Brownfield Blvd., Rochester, NY 14625.  
(Social hour 6-7, Buffet dinner 7-8+, then Awards)
- Joint Chapters Meeting (JCM) 2024
  - Early April at the University of Rochester,
  - RIT break March 11-17, Solar Eclipse April 8th
- IEEE Rochester Section Joint Chapters YP & Industry Meeting
  - June/July timeframe
- December 18th: The Alvin Submersibles & Woods Hole Oceanographic Institute

**C. Treasurer Report – Emmett Ientilucci:**

- No Report (unable to attend this meeting)
- Remember to submit your receipts for reimbursement before the year end !
- Is there a way to invoice for event sponsorships using the Section PayPal account?

**D. Secretary Report – Eric Zeise:**

- November 2023 meeting minutes approved (with identified revisions)

- Please e-mail meeting announcements to me

## II. Old Business.

- A. Section Elections end on December 11th. Remember to Vote !  
(Unopposed slate - requires Region approval)  
(To date: of 441 eligible voters, ~ 5% have voted (slightly better than 4% Region avg.)
  - Chair: Kelly Robinson
  - Vice Chair: Emmett Ientilucci
  - Treasurer: Lyle Tague
  - Secretary: Eric Zeise
- B. Milestone Committee
  - Rules have changed,
  - Milestone applications have to include four reviewers without prior contact
  - Chairs can change directions
  - Potential Milestone Topics
    - Bayer Filter for color digital engineering (Eric Zeise)
    - Labyrinth Radio (Ram Dhurjaty & Mark Schrader)
    - Digital/Computed radiography (Ram Dhurjaty ?)
    - OLED
    - Laser tweezers
    - Wireless remote-control camera
    - Kodak/Xerox advancements in Document Copying (and Printing)
    - [UR Laser Laboratory]
- C. EDS / Photonics Workshop
  - Planning for early spring (still need budget estimate)

## III. New Business.

- Should the Rochester Section purchase a Zoom account?
  - General agreement that all have functional knowledge of Zoom operation
  - General agreement that few have functional knowledge of WebEx operations
  - Potential candidates: WebEx, Zoom, Google Meet, Microsoft Teams
  - Need to compare detailed feature lists (meeting & webinar capabilities)
  - Defer decision to January ExCom meeting
- Section ExCom Officer Election Committee (Mark, Ram, and Dave K)  
Candidates for:
  - Chair: Kelly Robinson
  - Vice Chair: Emmett Ientilucci (also WNY Area Director)
  - Treasurer:
  - Secretary: Eric Zeise
  - New nomination tool available in vTools elections
  - Single candidate slate requires Region Director approval
  - Election ends Dec 11.
  - Many 'features' experienced with vTools and Nominating tools
- New battery banks for speaker gifts
  - Jean has received the order for 50 battery banks (\$16.98 each)
  - 10 distributed to Eric Zeise as Speaker Gifts for the 2023 IEEE WNYISPW
- Antique Wireless Association Museum
  - Looking to expand and provide history of the Integrated Circuit
  - Provides electronics training for youth
  - Article in EDS Magazine

#### **IV. Chapter, Society, and Group Reports / Discussion.**

- A. Aerospace & Electronic Systems Society and Communications Society,  
4/2 AES10 / COMM19
  - Joint RIT / IEEE Sustainable, Secure Communications Event to bring together industry professionals and research faculty.
    - Held on October 10th, 2023
    - ~ 40 Attendees
    - Already planning for 2024
- B. Computer Society and Computational Intelligence Society,  
2/2 C16 / CIS11
  - Dr. Cory Merkle, RIT has volunteered for Chair.
  - Has largest proportion of Section membership
    - Investigate co-sponsor event talks?
- C. Electron Devices, Circuits and Systems,  
2/2 ED15
  - Events sponsored as part of 2023 IEEE WNYISPW
- D. Engineering in Medicine and Biology Society,  
5/2 EMB18 - Christian Linte
  - Events sponsored as part of 2023 IEEE WNYISPW
  - Need to report attendance
  - Potential Topic: FDA regulations for medical devices and cyber-security
- E. Geoscience and Remote Sensing Society,  
2/2 GRS29 - Emmett Ientlucci
  - Upcoming:
    - Presentation: Texas A&M on Remote sensing & youth (late October, ~40 attend)
    - Wednesday, Nov 15: Deputy Director of Space Missions JPL (Space Sciences)
    - UAV STRATUS Conference - May 2024 in Syracuse
      - Financial publicity & Meeting publicity setup
      - GRS financially sponsored the 2023 event
      - Applied for 2024 financial support
- F. Life Members,  
2/2 Mark Schrader
  - Presentation on Bose Radio at Antique Wireless Association Annual Meeting on September 27
  - Saturday, Oct 7 @ noon - R10 Professor on Creation of an Affordable Oxygen Concentrator for COPD
  - Mark Schrader is stepping down as LM chair
    - A new volunteer is needed
- G. Microwave Theory & Techniques Society and Antennas & Propagation Society,  
0/2 MTT17 / AP03
  - No Report
- H. Photonics Society,  
1/2 PHO36
  - No Report
  - Event sponsored as part of 2023 IEEE WNYISPW
- I. Power and Energy Society and Industry Applications Society,  
6/2 PE31 / IA34 - Kelly Robinson
  - Upcoming events:
    - Mr. J.T. Mills interested in presenting “RF Spectrum uses to improve reliability of the Smart Grid” (for JCM or for “stand-alone” virtual event)
  - Looking to engage with local green energy initiatives:
    - Met with Madison Quinn, County Sustainability Coordinator, Monroe County Committee member, interested in working with the IEEE

- Quinn provided survey to fill out (event to encourage participants filling out the survey)
  - County needs technical feedback from power professionals for going Green
  - Eric Zeise - involved with Sustainable Energy Action Committee and other groups (NY BEST initiatives)
  - Another interesting potential topic: RG&E presentation about Smart Meters
- J. Signal Processing Society,  
8/2 SP01 - Eric Zeise
  - 2023 IEEE WNYISPW took place on Friday, November 3rd at RIT  
Keynote, 9 Invited talks, A.I. Discussion/Debate, 9 Oral slots, & Poster session  
Topics: Signal & Image Processing in Brain Imaging  
Large Language Models & Generative A.I.
  - 83 Registrants with 41 students  
\$2365 income with \$3308.80 expenses (net deficit Of \$668.80)
- K. Technology and Engineering Management Society,  
1/2 TEM14 - Paul Lee
  - No Report
- L. Women in Engineering  
1/2 - Deyasini Majumdar
  - Applying for IEEE WIE ILS 2024  
(Call for applications is out with deadline of September 30)  
We will need letters of support from the Section and the Region
  - Attended IEEE WIE Forum 2023
  - Planning to have an industry-academia networking event with the focus to provide opportunities for closer interaction between WIE, YP, Student members & industry
- M. Young Professionals,  
3/2 Eric Brown
  - Reviewing Buffalo Bills season schedule and working with Buffalo YP to plan a tailgate get-together in Buffalo

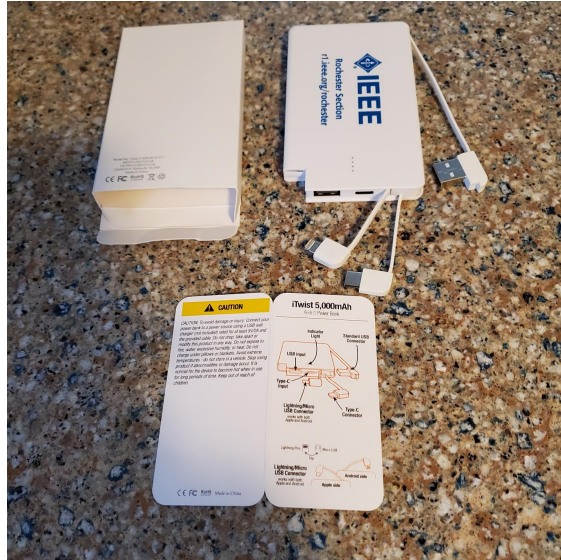
## **V. Student Chapter Reports.**

- A. Rochester Institute of Technology  
2/4 Blake Donley (RIT)
  - Kick-off event this week
  - Interest in the MIT conference
  - How can the Rochester Section assist the Student Chapter?
- B. 4/4 University of Rochester (Ming-Lun Lee)
  - General Interest meeting in September  
Good reception from ECE majors, eliciting involvement in Student Chapter events
  - October 10th & October 24th "ECE Study Hall"  
Two additional sessions in November
  - Hardware career talks with ECE faculty held in November (vTools)
  - How can the Rochester Section assist the Student Chapter?

## **VI. Committee Reports.**

- A. Membership Development Report - Bill Fowlkes
  - 2024 Membership renewal starts in September
  - New members get membership benefits through 2024
  - Need to engage Faculty in IEEE in order to encourage Student involvement with IEEE
  - Develop survey for Section (with suggestions) to elicit topics for presentations (webinars, etc.)
- B. Awards Report - Jean Kendrick

- Replenishing membership milestone pins  
(Must be produced by an independent company)
- Possible Section fund raiser offering IEEE Section t-shirts or polo shirts?  
McManus Gifts provides various opportunities for the Rochester Section.  
Kelly has obtained imprinted t-shirts from Lands End (EA & IEEE imprints)
- New battery banks for speaker gifts:
  - Jean has received the order for 50 battery banks (\$16.98 each)  
10 distributed to Eric Zeise as Speaker Gifts for the 2023 IEEE WNYISPW



- C. Electronic Communications Report - Chris Freyda & Howard Bussey
  - Added image for Eric Zeise
  - Need to update LinkedIn connection
- D. Newsletter Report - Mark Schrader
  - RES Magazine - Articles due by the 9th for next month's edition  
(Try for inclusion of pictures from Awards Dinner & 2023 IEEE WNYISPW)
- E. PACE Report - Bruce Rubin
  - No Report
- F. Region 1 Report - Greg Gdowski
  - New Officers starting January 2024  
Remember to update Officers in vTools
  - IEEE WIE Forum East held in Pittsburgh, PA on October 26 - 28 (No Report yet)
  - Board of Governors meeting: R1 budget approved, Report at Awards Dinner
- G. Rochester Engineering Society Report (RES) - Greg Gdowski
  - Social Networking Event held Thursday, November 2nd at Three Heads Brewing  
(First Thursday of the month)
  - Technical talk, usually 3rd Thursday of the month.
- H. Rochester Council of Scientific Societies (RCSS) Report
  - No Report

## **VII. Open Discussion.**

**(None)**

## **VIII. Adjournment.**

- Next ExCom meeting: Tuesday, January 2nd, Noon, at Tandoor of India