📄 IEEE Rochester Section

Executive Committee (ExCom) Meeting Minutes – April 2026

🗓️ **Date:** April XX, 2026
📍 **Location:** 376 Jefferson Rd, Rochester, NY 14623
🪑 **Chair:** Gene Saltzberg
📝 **Recorded by:** Danny Lai – Secretary

1️⃣ ⚙️ Call to Order

The meeting was called to order by Chair Gene Saltzberg, who confirmed that a quorum was present.

2️⃣ 👥 Attendees

Christian Linte
Danny Lai
Emmett Ientilucci
Eric Brown
Eric Zeise
Gene Saltzberg
Jean Kendrick
Joe Ott
Kelly Robinson
Demika Jackson
Joseph DeVita

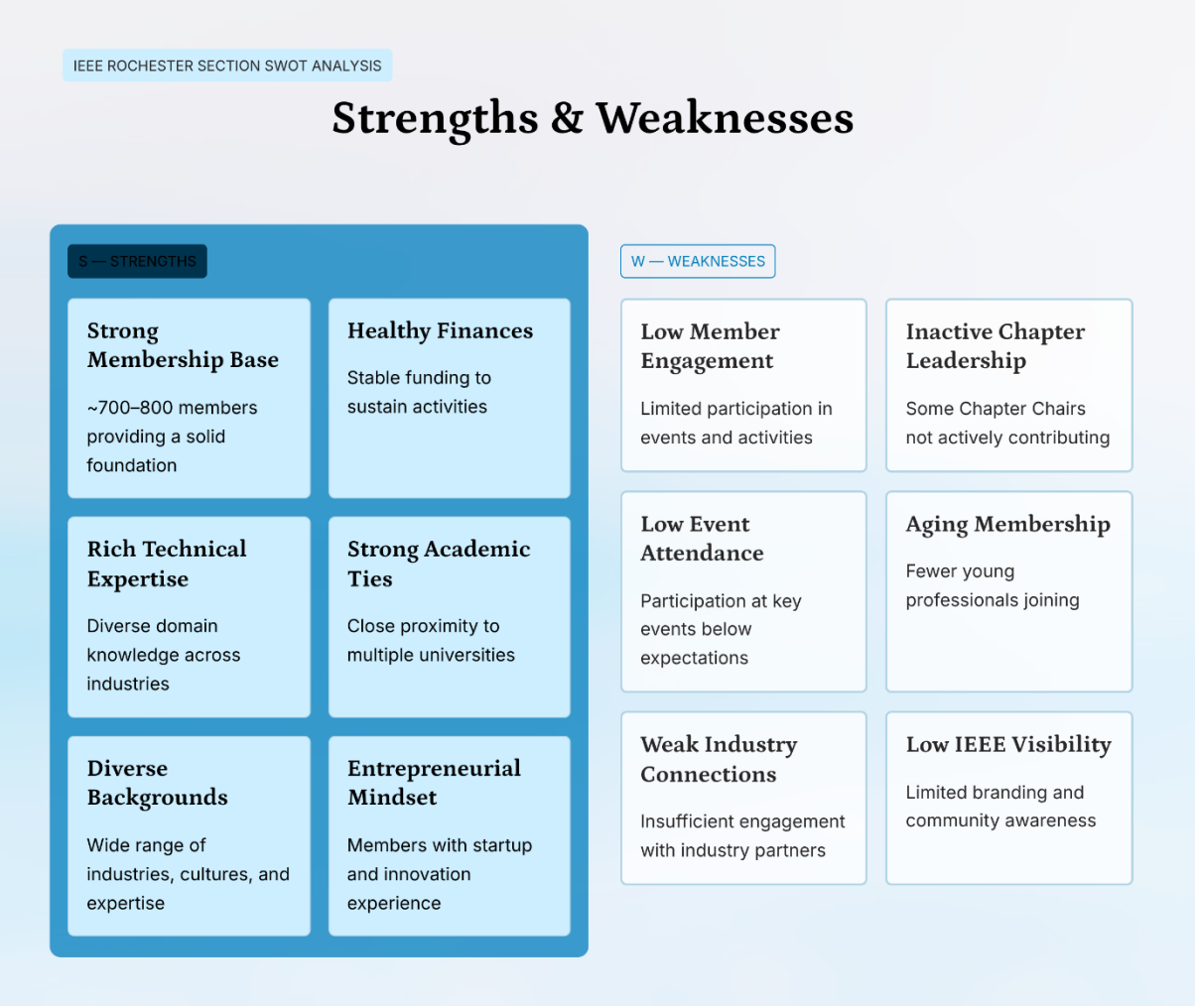
Howard Bussey

Karl Hirschman

3 🆕 New Member Introduction

The committee welcomed a new member, Demika Jackson, a cybersecurity major at University of Maryland Global Campus and a U.S. Army veteran currently based in Rochester.

4 🧠 Strategic Planning (SWOT)



5 📈 Financial Update

Eric Zeise reported that the Section maintains a stable financial position, with approximately $30,000 in the checking account. Recent events, including the Joint Chapters Meeting, contributed positively to the Section’s finances.

6️⃣ 🏛️ Joint Chapters Meeting (JCM)

Approximately 50 attendees participated in the recent Joint Chapters Meeting at RIT. The event was considered successful. The committee discussed increasing involvement from chapter chairs in identifying speakers for future events.

7️⃣ 🌎 Conferences and Regional Activities

- Approved support for IEEE Section Congress with a $1,000 allocation
- Regional training event planned for May 30 in Corning
- The Section will identify representatives to attend
- Discussion of a potential mini JCM event in November

8️⃣ 🗓️ Upcoming Events

- Engineering Symposium of Rochester (April 16)
- Microelectronics Engineering Conference (RIT)
- IEEE Systems-related events (May)
- Electrostatics tutorials (June)
- Section picnic (September 19)

9️⃣ 📢 Committee and Chapter Updates

- **Awards:** Ongoing nominations
- **Membership:** No major updates
- **WIE:** Virtual speaker event planned
- **Life Members:** Exploring virtual engagement
- **Signal Processing / Sustainability:**

    - Industry seminars in planning
    - RIT sustainability outreach underway
- **Power & Industry Applications:**
    - Potential Zoom support for tutorials

🔟 🎓 HKN (Eta Kappa Nu)

The committee discussed restarting the HKN chapter at RIT.
Gene will contact Sean Brantley to support this effort.

1️⃣1️⃣ ⚙ Operational Updates

- Speaker gifts (power banks) remain available for Section and Chapter events
- Section materials (banners, etc.) will be transferred to Eric for storage

1️⃣2️⃣ ⚡ Action Items

Danny	Organize the summer picnic (September 19)
Gene	Contact Sean Brantley (HKN restart)
Emmett	Plan regional training event (May 30)
Section	Identify representatives for training
Karl	Share conference registration link
Eric	Coordinate storage of section materials
Eric	Publicize upcoming seminars
Kelly	Support Electrostatics tutorials via Zoom

Jean	Complete award submissions
Committee	Improve engagement with industry and young professionals

1️⃣3️⃣ 🏁 Adjournment

The meeting was adjourned following discussion of strategic planning, financial updates, and upcoming events.