📄 IEEE Rochester Section

Executive Committee (ExCom) Meeting Minutes – May 2026

🗓️ **Date:** May 5, 2026
📍 **Location:** 226 Mendon Ionia Rd, Honeoye Falls, NY 14472 (Mendon Golf Club)
🪑 **Chair:** Gene Saltzberg
📝 **Recorded by:** Danny Lai – Secretary

1️⃣ ⚙️ Call to Order

The meeting was called to order by Chair Gene Saltzberg, who confirmed that a quorum was present.

2️⃣ 👥 Attendees

Danny Lai
David Krispinsky
Emmett Ientilucci
Gene Saltzberg
Demika Jackson
Alex Louis
Jacob Schranker

Kelly Robinson

Howard Bussey

Joe Ott

Joseph DeVita

Mark Schrader

3️⃣ 🆕 Member and Guest Introductions

The committee welcomed several returning and new participants, including former Rochester Section leadership members and new attendees from RIT.

Members introduced themselves and shared updates regarding their professional and IEEE involvement.

4️⃣ 🧠 Strategic Planning (SWOT)

5️⃣ 🏛️ Government Activities Committee Discussion

Gene Saltzberg shared a request from IEEE leadership encouraging Sections to establish Government Activities Committees.

The committee discussed potential future participation and leadership involvement. Gene indicated interest in participating following completion of personal commitments later in the year.

6️⃣ 🤖 AI Activities and Regional Collaboration

Joe Ott shared updates regarding a new Region-level AI initiative focused on gathering information about AI-related activities across IEEE Sections.

The committee discussed several Rochester Section activities involving AI-related topics, including:

- AI presentations at the Joint Chapters Meeting (JCM)
- AI and cybersecurity presentations at the Engineering Symposium of Rochester
- AI-related talks at the Western New York Signal Processing Symposium
- AI applications in medical imaging

The committee also discussed prior Western New York webinar activities and challenges related to member communication and event publicity.

Kelly Robinson agreed to prepare a summary of Rochester Section AI-related activities for regional coordination efforts.

The committee also discussed the possibility of future AI-focused workshops or events.

7️⃣ 📍 ExCom Meeting Location Discussion

The committee discussed future ExCom meeting locations, including continuing meetings at Mendon Golf Club versus returning to RIT.

Discussion topics included:

- Accessibility for online and remote participants
- Parking availability at RIT during summer months
- Food and meeting logistics
- Convenience for in-person attendees
- Hybrid meeting audio quality and participation experience

The committee informally agreed to continue using the current location for the next several meetings and reevaluate later in the year.

8️⃣ 🎉 Section Event Planning

Gene Saltzberg thanked Danny Lai for volunteering to organize the Summer Picnic and Christian Linte for volunteering to coordinate the Fall Joint Chapters Meeting.

The committee also discussed the need for a volunteer to organize the Section Winter Dinner and Awards Banquet.

9️⃣ ✅ Approval of Previous Minutes

The committee reviewed the April 2026 Executive Committee meeting minutes.

A motion was made and seconded to approve the April 2026 meeting minutes. Hearing no objections, the motion carried and the minutes were approved.

🔟 📈 Treasurer’s Report

Gene Saltzberg presented the Treasurer’s Report on behalf of Eric Zeise.

The committee reviewed:

- Current Section financial status
- JCM financial performance
- Symposium registration account management

- Separation of conference-related funds from Section operational accounts

The committee noted that the Joint Chapters Meeting was financially and operationally successful.

1️⃣1️⃣ 🏛️ Joint Chapters Meeting (JCM) Update

Emmett Ientilucci reviewed updates from the recent Joint Chapters Meeting.

Highlights included:

- Approximately 50 attendees
- Strong technical presentations and attendance
- Positive feedback regarding catering and logistics
- Continued Section financial support to subsidize attendee costs

The committee also discussed the possibility of hosting another Joint Chapters-style event before next year.

1️⃣2️⃣ 📢 Committee and Section Updates

Additional updates and discussions included:

- Improving hybrid meeting participation
- Future newsletter topics related to AI activities
- Region organizational restructuring updates
- Continued member engagement efforts

1️⃣3️⃣ ⚡ Action Items

Responsible	Action Item
Joe Ott	Forward AI initiative information to Kelly Robinson

Responsible	Action Item
Kelly Robinson	Coordinate AI activity summary review with Emmett and Eric
Mark Schrader	Explore AI-related newsletter topics
Danny Lai	Organize the Summer Picnic
Christian Linte	Coordinate the Fall Joint Chapters Meeting
ExCom	Identify volunteer for Winter Dinner and Awards Banquet
ExCom	Continue evaluating future meeting locations and hybrid meeting logistics

1️⃣4️⃣ 🏁 Adjournment

The meeting was adjourned following discussion of strategic planning, regional initiatives, Section operations, and upcoming events.